



## FRHD\*3250/3290 Practicum: Practicum I: Youth/Adult COURSE OUTLINE – WINTER 2021

### 1. CALENDAR DESCRIPTION

Through seminar and supervised experience with youth and adults, students will demonstrate the application of theory studied earlier in the program. This practicum course will also provide opportunities for working directly in a community setting while examining the role of the professionals involved and the communication with community members. Developing skills in programming planning, implementation, and evaluation is a primary objective. Students wishing to enrol in this course must consult with the instructor during course selection.

<b>Credit Weight:</b>	0.5 credits
<b>Course Hours:</b>	3-0 (36 lecture; 0 lab/seminar)
<b>Pre-Requisite(s):</b>	FRHD*2300 or FRHD*2400
<b>Co-Requisites(s):</b>	FRHD*3180 , FRHD*3400
<b>Restriction(s):</b>	Registration in the B.A.Sc. program (Child, Youth and Family or Child, Youth, and Family Co-op majors). Instructor consent required.

### 2. COURSE DESCRIPTION

Typically, in this course students participate in a supervised practicum arranged in a local school, community or social service agency and corresponding seminar. Students will work under the supervision of a faculty member and an onsite supervisor. This course provides an important opportunity for students to integrate academic knowledge and practical experience and to develop and extend professional skills. Emphasis is placed on the student's development as a reflective learner through practicum experiences, developing and fulfilling learning and performance contracts, and constructive feedback.

*For Winter 2021 these hours will be completed virtually through online learning activities, in addition to researching and putting together an experiential learning project related to a population of interest to the student. Lastly students will participate in ongoing online discussions which will also count towards these hours.*

In this course, students will not only work towards the stated objectives, but also evaluate their skills and interest in working with youth, older adults and families. The course consists of:

### **A. Field Placement (12 hours per week):**

Students are in the field for a total of 144 hours over a 12-week period. Schedules are arranged between the student and the practicum supervisor. Normally, failure to spend 144 hours in the field or being asked to leave placement early for unethical or unprofessional behaviour results in failure of the course. *For Winter 2021 these hours will be completed virtually through online learning activities, in addition to researching and putting together an experiential learning project related to a population of interest to the student. Lastly students will participate in ongoing online discussions which will also count towards these hours.*

### **B. Seminar (3 hours per week on Fridays):**

Students participate in weekly seminars. Students will spend time during seminar exploring and evaluating their experiences. Seminars will be synchronous. Time will be spent considering the topics which relate to practical work with children, youth, adults and their families such as: systems issues, program planning, best practice implementation, observation, time management, self-evaluation as well as issues related to working as a member of a professional team.

## **3. TIMETABLE**

**Lecture:** Friday 8:30 am- 11:20 am  
**Location:** Online via Microsoft Teams or Zoom  
**Final Exam:** Not Applicable

## **4. INSTRUCTIONAL SUPPORT**

**Course Instructor:** Sarah Ciotti  
**Email:** ciottis@uoguelph.ca  
**Telephone:** 519-824-4120 ext.  
**Office:**  
**Office Hours:** Tuesday's 4-5pm or by appointment

**Teaching Assistant:** Samantha O'Leary  
**Email:** solear01@uoguelph.ca  
**Office:**  
**Office Hours:** By appointment

## **5. LEARNING RESOURCES**

### **Required Resource(s):**

All required readings will be posted to CourseLink.

### **Recommended Resource(s):**

*Skills for Human Services Practice: Working with Individuals, Groups, and Communities* Authors: Agi O'Hara, Zita Weber and Kathy Levine.

## 6. LEARNING OUTCOMES

At the completion of the course, successful students will be able to:

1. Demonstrate skills in establishing and fulfilling learning and performance contracts in a professional setting.
2. Demonstrate an understanding of the role of the agency in the lives of the clients attending its programs, and its role in the broader range of community services and resources.
3. Plan, implement and evaluate intervention and/or support strategies as directed by the field supervisor to meet the needs of individuals and/or groups.
4. Demonstrate the ability to record and use information obtained from observations or recorded information about or from clients according to agency procedures.
5. Work effectively and respectfully with clients, students and/or volunteers, and convey an understanding of individual differences and needs.
6. Work effectively in a team with field supervisors and agency/organization staff that reflect best practices in the field.
7. Demonstrate skills in reflective practice focusing on the relationship between theoretical and applied knowledge and on personal interactions and self-knowledge.
8. Demonstrate effective communication in both written and oral formats.

## 7. TEACHING AND LEARNING ACTIVITIES

Week	Topics	Assigned Readings & Guest Speakers	Notes & Due Dates
<b>1</b> <b>Jan. 15</b>	Introduction to Practicum	Course outline Assignment outlines	
<b>2</b> <b>Jan. 22</b>	Self-directed learning, critical reports and self-care		
<b>3</b> <b>Jan. 29</b>	Critical Reflection		
<b>4</b> <b>Feb. 5</b>	Disillusionment and Professionalism		Reflection 1
<b>5</b> <b>Feb. 12</b>	Communication: Part I	Feb 19. READING WEEK- No class	
<b>6</b> <b>Feb. 26</b>	Duty to Report	Duty to report documentation on course site	

Week	Topics	Assigned Readings & Guest Speakers	Notes & Due Dates
<b>7</b> <b>Mar. 5</b>	Communication: Part II		Reflection 2
<b>8</b> <b>Mar. 12</b>	Conflict Resolution		
<b>9</b> <b>Mar. 19</b>	Diversity & Inclusion		
<b>10</b> <b>Mar. 26</b>	Student Narrative Presentations	Apr. 2 GOOD FRIDAY, No class: rescheduled to Monday Apr. 12	Narrative assignment presentation due for those presenting.
<b>11</b> <b>Apr. 9</b>	Student Narrative Presentations		Narrative assignment presentation due for those presenting.
<b>12</b> <b>April. 12</b> <b>(Mon.)</b>	Wrap up		Critical Reflection Report Self-directed learning and logs Participation Assessment

**Note:** This is a tentative schedule; however, due to various unknown factors there may be changes. Any changes will be announced during class and an announcement will be posted on the CourseLink site.

## 8. ASSESSMENT DETAILS

Assessment	LOs Addressed	Due Date	% of Final
Reflection 1	2-8	Week 4	7.5%
Reflection 2	2-8	Week 7	7.5%
Participation	7, 8	Ongoing	10%
Narrative Assignment	2-8	Weeks 10, 11, 12	25%
Self-directed learning and logs	1-8	Week 12	25%
Critical Reports	1-8	Week 12	25%
<b>Total:</b>			<b>100%</b>

## 9. COURSE STATEMENTS

Course Website:

There is a course website at <http://courselink.uoguelph.ca>. All components of this course will be housed on the CourseLink site including this course outline, assignments, and links to further resources. Your assignments will be submitted through the Dropbox function. Marks and feedback will also be released on the site. Please familiarize yourself with this website as soon as possible and visit it regularly throughout the semester.

**Late Assignments:**

Late assignments will be accepted up to 5 days following the due date and will receive a penalty of 10% per day EXCEPT under documented grounds for compassionate consideration.

Assignments submitted more than one week late without documented grounds will receive a grade of zero. If you are going to hand an assignment in late, you must contact your course instructor to inform them when you will be submitting your assignment.

**Receipt of Grades:**

After you receive a grade on CourseLink, please review your feedback. Any inquiry or dispute over the grade must be made within two weeks from the date they are posted. If you fail to protest any grade during this time limit, changes to the grade will not be considered. [Grades will be based on the Grading Procedures outlined in the Undergraduate Calendar.](#)

**Turnitin Software:**

In this course, your instructor will be using Turnitin, integrated with the CourseLink Dropbox tool, to detect possible plagiarism, unauthorized collaboration or copying as part of the ongoing efforts to maintain academic integrity at the University of Guelph.

All submitted assignments will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Usage Policy posted on the Turnitin.com site.

A major benefit of using Turnitin is that students will be able to educate and empower themselves in preventing academic misconduct. In this course, you may screen your own assignments through Turnitin as many times as you wish before the due date. You will be able to see and print reports that show you exactly where you have properly and improperly referenced the outside sources and materials in your assignment.

## **10. UNIVERSITY STATEMENTS**

**E-mail communication:**

As per university regulations, all students are required to check their <uoguelph.ca> e-mail account regularly: e-mail is the official route of communication between the University and its students.

**When you cannot meet a course requirement:**

When you find yourself unable to meet in-course requirements due to illness or compassionate reasons, please advise the course instructor (or designated person, such as a teaching assistant) in writing with name, ID#, and email contact. [See the undergraduate calendar for information on regulations and procedures for Academic Consideration.](#)

**Drop date:**

Students have until the last day of classes to drop courses without academic penalty. The regulations and procedures for [Dropping Courses](#) are available in the Undergraduate Calendar.

**Copies of out-of-class assignments:**

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

**Accessibility:**

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required, however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance, and not later than the 40th Class Day.

More information: [www.uoguelph.ca/sas](http://www.uoguelph.ca/sas)

**Academic misconduct:**

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it.

Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

[The Academic Misconduct Policy is detailed in the Undergraduate Calendar.](#)

**Recording of materials:**

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

**Resources:**

The [Academic Calendars](#) are the source of information about the University of Guelph’s procedures, policies and regulations which apply to undergraduate, graduate and diploma programs.

**Appendix:**

For those students enrolled in the Area of Emphasis in Dietetics: The Integrated Competencies for Dietetic Education and Practice (2013; <http://www.pdep.ca/>):

*Foundational Knowledge Specifications (FKS) that are met by this course:*

Foundational Knowledge Specification	Complexity Level (1, 2, 3)	How FKS is met in this curriculum

*Performance Indicators (PI) that are met by this course:*

Performance Indicator	How PI is met in this curriculum

