



## FRHD\*2100 Development of Human Sexuality

Fall 2021

Section: DE01

Department of Family Relations and Applied Nutrition

Credit Weight: 0.50

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### Course Details

#### Calendar Description

This course covers a social scientific analysis of human sexuality. Emphasis will be placed on the development of sexuality within an interpersonal context.

**Pre-Requisite(s):** 4.50 credits

**Co-Requisite(s):** None

**Restriction(s):** This is a Priority Access Course. Some restrictions may apply during some time periods.

**Method of Delivery:** Online

#### Final Exam

**Date:** Friday, December 10, 2021

**Time:** 7:00 pm to 9:00 pm ET

Note: Please read the important information about exam timing in the **Assessment Description** section under **Final Exam** in this **Outline**.

**Location:** Online via the **Quizzes** tool in CourseLink

**Disclaimer** Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings and academic schedules. Any such changes will be announced via CourseLink and/or class email. All University-wide decisions will be posted on the COVID-19 website <https://news.uoguelph.ca/2019-novel-coronavirus-information/> and circulated by email.

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## Instructional Support

### Instructor

**Dr. Robin Milhausen**

**Email:** [rmilhaus@uoguelph.ca](mailto:rmilhaus@uoguelph.ca)

**Office Hours via Zoom:** Dr. Milhausen will be hosting online drop in sessions throughout the semester and at a variety of times to facilitate access for students with varied schedules. Use this time to connect with your instructor about course content, assignments, the tests, or just to say hello!

Please note that further details will be posted in the **Announcements**. You can also email to set up an online appointment with Dr. Milhausen any time. See also **Communicating with Your Instructor**.

### Teaching Assistant(s)

#### Groups 1 through 5

**Name:** Bianca Uguccione

**Email:** [buguccio@uoguelph.ca](mailto:buguccio@uoguelph.ca)

#### Groups 6 through 10

**Name:** Rsha Soud

**Email:** [rsoud@uoguelph.ca](mailto:rsoud@uoguelph.ca)

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## Learning Resources

### Required Textbook

**Title:** Human Sexuality in a World of Diversity (eTextbook with Revel Access Card)

**Author(s):** Rathus, S.A., Nevid, J. S., Fichner-Rathus, L., Herold, E. S., McKay, A., & Milhausen, R.

**Edition / Year:** 6th Canadian Edition / 2019

**Publisher:** Pearson Education Canada

**ISBN:** 9780135166369

**Important note:** The textbook is purchased as an eTextbook but you can also receive a paper copy of the book once you have purchased the online version. **Revel** activities in the textbook are to supplement your learning but are not a part of your grades for the course.

You may purchase the textbook at the [Guelph Campus Co-op Bookstore](http://www.bookstore.uoguelph.ca/) or the [University of Guelph Bookstore](http://www.bookstore.coop/). Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

<http://www.bookstore.uoguelph.ca/>

<http://www.bookstore.coop/>

## Course Website

[CourseLink](#) (powered by D2L's Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

<https://courselink.uoguelph.ca/shared/login/login.html>

## Ares

For this course, you may be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve.

For further instructions on accessing reserve resources, visit [How to Get Course Reserve Materials](#).

If at any point during the course you have difficulty accessing reserve materials, please contact the e-Learning Operations and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621

Email: [libres2@uoguelph.ca](mailto:libres2@uoguelph.ca)

Location: McLaughlin Library, First Floor, University of Guelph

<https://www.lib.uoguelph.ca/find/course-reserves-ares>

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## Learning Outcomes

### Course Learning Outcomes

This course is concerned with one of the core aspects of our lives and of our development: human sexuality. This course provides an interdisciplinary introduction to the study of human sexuality. You will examine human sexuality from historical, cultural, developmental, behavioural, physiological, psychological, sociological, and relational perspectives. Perhaps most importantly, this course will allow you to reflect upon your own experiences, development, background, and value stances with regard to sexuality.

By the end of this course, you should be able to:

1. Examine the field of human sexuality, specifically the following topics: sexual science research methods, sexuality across the lifespan; relationships and communication, gender identity and sexual orientation, sexual attraction and love, sexual behaviours, anatomy and physiology, sexual pleasure and sexual problems, sexual coercion, harassment, aggression and abuse, contraception, STI's, HIV and AIDS, sexual variations, sex therapy, and the commercialization of sex; recognizing the implications of course content and putting it into a broader context;
2. Analyze issues related to human sexuality, comprehending the variety of political, religious, cultural, biological, social, and historical forces that shape sexuality;
3. Describe the historical development of the field of human sexuality, including the changes in research, perspective and knowledge that have occurred over time;

4. Critically evaluate methodologies used in sexuality research;
  5. Establish independence of thought, and the ability to challenge accepted truths about human sexuality and think critically about sexuality as it appears in research and the media;
  6. Review the personal and practical implications of course content; becoming informed about issues related to sexuality that will aid in the development of an intelligent, responsible, and fulfilling sexual life;
  7. Engage in more critical self-reflection related to aspects of sexuality;
  8. Organize your thoughts and ideas about sexuality topics and practice communicating about these with others (i.e., online in discussion); and
  9. Describe language used in the media, common public discourse, and research related to sexuality, gender, and sexual orientation and use language that is inclusive and respectful.
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## Teaching and Learning Activities

### Method of Learning

This course is taught from a learner-centered perspective which emphasizes the exploration of meaning and knowledge through personal and interpersonal discovery. This means the course experience will be different for every one of you, as you bring to the content your own beliefs, values, and experiences. We hope as you learn the content, you will explore what each topic means to you, and the assignments and online discussions will bring you to a deeper level of understanding about course content and your personal attitudes.

The course material will address a variety of topics in sexuality, therefore, be prepared some topics may challenge your beliefs systems and may create discomfort, whereas other topics may resonate and give voice to your experiences and worldview. You are highly encouraged to engage with the course material using critical self-reflection.

Note: If for whatever reason the course material creates emotional distress, you are highly encouraged to seek support from appropriate services, including the [University of Guelph Counselling Services](#) or a 24 hour confidential hotline such as Good2Talk [1-866-925-5454]

This course will use a modular approach, where you will be exposed to, and learn, health and wellness content on a weekly basis by progressing through the course units. The units include activities, videos, and thought-provoking questions to stimulate your learning related to the unit content. Go through each unit, stay on schedule, and engage with the material to maximize your learning and your success in the course.

### Course Structure

This course is divided into 12 distinct units covering a range of different topics pertaining to the development of human sexuality. They include:

- Unit 01: Introduction to human sexuality
- Unit 02: Theory and sexual science research methods
- Unit 03: Sexuality across the lifespan and sexual health education
- Unit 04: Sexual identities
- Unit 05: Gender
- Unit 06: Attraction, love, and relationships

- Unit 07: Sexual fantasies, behaviours, and variations
- Unit 08: Anatomy
- Unit 09: Sexual arousal and response and sexual problems
- Unit 10: Contraception and STIs
- Unit 11: Sexual coercion
- Unit 12: Commercialization of sex

## What to Expect for Each Unit

The online material for each unit has been designed to guide you through the textbook reading as well as to enrich your learning with current knowledge from research and media. Be aware, however, that not all of the assigned chapter readings will reappear in the online material. Likewise, there will be some vital information in the unit online material that will not be covered in the textbook. **To get the most out of the course, read the online unit content first, and then do the readings for the assigned chapters. The unit content provides additional guidance and focal points for your reading of the textbook.**

Each unit is made up of two to three major topic sections. The typical structure of each unit will be comprised of several sections, including Unit Introduction and Learning Outcomes & Unit Topics.

### Unit Introduction and Learning Outcomes

You should begin every unit by reading this section. The introduction sets the stage for the unit and the outcomes will help guide your efforts as you work your way through the unit. In addition, this section contains an interactive activity, **Did You Know?**, that aims to get you thinking about some of the interesting facts about sexuality concepts you will learn through the unit. These questions are not graded, but are to get you primed to learn the unit content. Extra sources are included, you are encouraged to visit these and learn more about the concepts. The references are located just below the activity. Click the "*Check Out Primary Sources*" interactive "collapsible" button below to access the specific resources cited in the activity.

### Unit Topics

Review the commentary and activities on the key issues in each topic of the unit to guide you through the reading of the assigned chapters in the textbook. Each topic is broken down into six (6) activities:

1. **Sexuality in Media** provides links to podcasts, articles, or videos on topics related to the unit content. These elements bring the course content to life and solidify your learning. They are also used as discussion topics for the weeks we have graded discussions.
2. **Topic Commentary** that sets the parameters for you to examine the topic at hand. In this activity, your instructor provides a helpful annotation to your reading of the assigned chapters. Think of this section as your study guide, helping you discover concepts, learn the latest research, and learn Canadian specific context that can provide a framework for the readings. This material is testable, along with the textbook content. Add the content from these commentaries to your study notes.
3. **Things to Know** lists key terms and concepts critical to your understanding of the topic and related sexuality research. Some of these key concepts are discussed in the textbook and can be used as useful guideposts in your reading. Add these concepts to your study notes.

4. **Focus Questions** aim to help you check your understanding of the textbook chapters and deepen your knowledge of issues and concepts discussed in the textbook. If you can answer these questions, it is good preparation for the midterm and final.
5. **Research Spotlight** presents you with current sexuality research or theoretical perspective pertaining to the topic at hand. These spotlights give you the opportunity to learn a little more about how sexuality research is conducted, and to critically analyze sex research methods and results. Most of the research highlights Canadian faculty and students! Note, these activities are not graded but we encourage you to engage in them in any case. They will bring the textbook content to life!
6. **Main Takeaways:** This section reviews the main ideas and key takeaway points of the topic.

## Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course.

### Unit 01: Introduction to Human Sexuality

#### Week 1 – Thursday, September 9 to Sunday, September 19

##### Readings

- Textbook: Chapter 1
- Website: Unit 01

##### Activities

- Familiarize yourself with the course website by selecting **Start Here** on the navbar.
- Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.
- Verify your access to **Revel** for the course; contact the professor if you encounter any difficulties.
- Participate in **Week 1 Discussion: Introductions** (Not Graded but **Mandatory**)  
Opens: Monday, September 13 at 12:01 am ET  
Closes: Sunday, September 19 at 11:59 pm ET
- Complete all the activities given in Unit 01, including Sexuality in Media and Research Spotlight.
- Create your Chapter 1 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary

##### Assessments

- No graded assessments this week.

## Unit 02: Theory and Sexual Science Research Methods

### Week 2 - Monday, September 20 to Sunday, September 26

#### Readings

- Textbook: Chapter 2
- Website: Unit 02

#### Activities

- Complete all the activities given in Unit 02, including Sexuality in Media and Research Spotlight.
- Create your Chapter 2 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary

#### Assessments

- No graded assessments this week.

## Unit 03: Sexuality Across the Lifespan and Sexual Health Education

### Week 3 – Monday, September 27 to Sunday, October 3

#### Readings

- Textbook: Chapters 12 and 15
- Website: Unit 03

#### Activities

- Complete all the activities given in Unit 03, including Sexuality in Media and Research Spotlight.
- Create your Chapter 12 and 15 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary

#### Assessments

- Participate in **Week 3 Discussion (Graded)**  
Opens: Monday, September 27 at 12:01 am ET  
Closes: Sunday, October 3 at 11:59 pm ET

## Unit 04: Sexual Identities

### Week 4 – Monday, October 4 to Sunday, October 10

#### Readings

- Textbook: Chapter 9
- Website: Unit 04

### **Activities**

- Complete all the activities given in Unit 04, including Sexuality in Media and Research Spotlight.
- Create your Chapter 9 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary.

### **Assessments**

- No graded assessments this week.

## **Unit 05: Gender**

### **Week 5 – Monday, October 11 to Sunday, October 17**

#### **Readings**

- Textbook: Chapter 5
- Website: Unit 05

#### **Activities**

- Complete all the activities given in Unit 05, including Sexuality in Media and Research Spotlight.
- Create your Chapter 5 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary

#### **Assessments**

- No graded assessments this week.

## **Unit 06: Attraction, Love, and Relationships**

### **Week 6 – Monday, October 18 to Sunday, October 24**

#### **Readings**

- Textbook: Chapters 6 and 7
- Website: Unit 06

#### **Activities**

- Complete all the activities given in Unit 06, including Sexuality in Media and Research Spotlight.
- Create your Chapter 6 and 7 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary.

#### **Assessments**

- Participate in **Week 6 Discussion (Graded)**  
Opens: Monday, October 18 at 12:01 am ET  
Closes: Sunday, October 24 at 11:59 pm ET

## Unit 07: Sexual Fantasies, Behaviours, and Variations

### Week 7 – Monday, October 25 to Sunday, October 31

#### Readings

- Textbook: Chapters 8 and 16
- Website: Unit 07

#### Activities

- Complete all the activities given in Unit 07, including Sexuality in Media and Research Spotlight.
- Create your Chapter 8 and 16 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary

#### Assessments

Take **Midterm Exam** (via the **Quizzes** tool). The midterm is based on all assigned textbook chapters and Topic Commentaries (in courselink) from Units 1 through 6.  
Opens: Monday, October 25 at 12:00 pm ET  
Closes: Monday, October 25 at 1:00 pm ET

**Note:** The midterm online entry window is from 12:00 pm ET to 1:00 pm ET. You may enter the online midterm exam environment anytime during this window, and once started, you will have 90 minutes to complete the midterm.

## Unit 08: Anatomy

### Week 8 – Monday, November 1 to Sunday, November 7

#### Readings

- Textbook: Chapter 3
- Website: Unit 08

#### Activities

- Complete all the activities given in Unit 08, including Sexuality in Media and Research Spotlight.
- Create your Chapter 3 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary.

#### Assessments

- No graded assessments this week.

## Unit 09: Sexual Arousal and Response and Sexual Problems

### Week 9 – Monday, November 8 to Sunday, November 14

#### Readings

- Textbook: Chapters 4 and 13

- Website: Unit 09

### **Activities**

- Complete all the activities given in Unit 09, including Sexuality in Media and Research Spotlight.
- Create your Chapter 4 and 13 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary

### **Assessments**

- Participate in **Week 9 Discussion (Graded)**  
Opens: Monday, November 8 at 12:01 am ET  
Closes: Sunday, November 14 at 11:59 pm ET
- Submit **Written Assignment**  
Due: Friday, November 19 at 4:00 pm ET

## **Unit 10: Contraception and STIs**

### **Week 10 – Monday, November 15 to Sunday, November 21**

#### **Readings**

- Textbook: Chapters 11 and 14
- Website: Unit 10

#### **Activities**

- Complete all the activities given in Unit 10, including Sexuality in Media and Research Spotlight.
- Create your Chapter 11 and 14 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary

#### **Assessments**

- No graded assessments this week.

## **Unit 11: Sexual Coercion**

### **Week 11 – Monday, November 22 to Sunday, November 28**

#### **Readings**

- Textbook: Chapter 17
- Website: Unit 11

#### **Activities**

- Complete all the activities given in Unit 11, including Sexuality in Media and Research Spotlight.
- Create your Chapter 17 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary

## Assessments

- No graded assessments this week.

## Unit 12: Commercialization of Sex

### Week 12 – Monday, November 29 to Friday, December 3

#### Readings

- Textbook: Chapter 18
- Website: Unit 12

#### Activities

- Complete all the activities given in Unit 12, including Sexuality in Media and Research Spotlight.
- Create your Chapter 18 study notes, using Things to Know and Focus Questions as a guideline and adding info from Topic Commentary

#### Assessments

- Participate in **Week 12 Discussion (Graded)**  
Opens: Monday, November 29 at 12:01 am ET  
Closes: Friday, December 3 at 11:59 pm ET

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## Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar in CourseLink to locate **Assessments** in the Table of Contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

**Table 1: Course Assessments**

Assessment Item	Weight	Learning Outcomes
Online Discussions (4x5%)	20%	2, 4, 5, 8, 9
Written Assignment	20%	2, 5, 6, 7, 9
Online Midterm Examination	30%	1, 3, 4
Online Final Examination	30%	1, 3, 4
<b>Total</b>	<b>100%</b>	

## Assessment Descriptions

### Online Discussions

A key component of this course is the online discussions. These enable you to stay connected to course material and to create a supportive learning community with your classmates. The collaborative nature of online discussions enables you to learn from each other and to consolidate your own course-specific knowledge.

There will be FIVE (5) online discussions on sexuality-related topics. The Week 1 Discussion is an ungraded discussion for group introductions and setting ground rules for online discussions. Your contributions and participation will be graded in the other FOUR (4) discussions. You will be assessed on the timeliness of your responses, as well as the depth and breadth of answer(s) and how well you incorporate the course material and other strong resources (**peer-reviewed journal articles in particular**) with the discussion topics.

The questions for each discussion are posted to respective discussion forums (select **Discussions** from the **Tools** dropdown menu in the navbar).

- Week 1 Discussion: Welcome, introduction, goal setting, sharing interests for the course (not graded but mandatory)
- Week 3 Discussion: Sexuality across the lifespan and sexual education
- Week 6 Discussion: Attraction, love, and relationships
- Week 9 Discussion: Sexual arousal and response
- Week 12 Discussion: Reflections on online learning about human sexuality

### Written Assignment: Sexuality and Relationships During COVID-19

This assessment aims to give you an opportunity to reflect on the impact of COVID-19 on sexuality and relationships. You must use at least TWO peer reviewed journal article to supplement your ideas. You can read more about this assignment under **Assessments** on Courselink. Be sure to follow the detailed instructions about content and format so that you can maximize your grade for this component of the course.

### Online Midterm Examination

The midterm exam will be delivered online via the **Quizzes** tool (select **Quizzes** from the **Tools** dropdown menu). This exam is open notes/**open book** but is to be completed independently (no use of group chats, student collaboration etc.). The midterm takes place in Week 7.

It will consist of multiple choice questions that cover **Units 01 through 06 (textbook chapters and online content from the Topic Commentaries)**. The questions themselves will require you to have a firm understanding of the unit concepts and the application of these learned concepts. The exam will consist of 60 multiple-choice questions; each question is worth 1 point.

The midterm is 90 minutes in length. You will only have **one** attempt for the midterm, and this one attempt will be automatically timed by the CourseLink system. Please refer to the **Schedule** for the date and window of time the midterm will be available. You can start the midterm at any point during this window of time but will only have 90 minutes to complete it.

## Online Final Examination

The final exam will be delivered online via the **Quizzes** tool (select **Quizzes** from the **Tools** dropdown menu). This exam is open notes/**open book** but is to be completed independently (no use of group chats, student collaboration etc.).

The final exam will consist of multiple-choice questions that cover **Unit 07** through **Unit 12** (textbook chapters and online content from the Topic Commentaries). The questions themselves will require you to have a firm understanding of the unit concepts and the application of these learned concepts. The exam will consist of 80 multiple-choice questions; each question is worth 1 point.

The final exam will be delivered online via the **Quizzes** tool. The exam is 2 hours in length and will be held on **Friday, December 10, 2021**

To accommodate students who may be located in various time zones, the exam will be available beginning at **7:00 pm** until **8:00 pm** . Eastern Time (ET). You can enter the exam at any point during this window of time but will only have 2 hours to complete it from when you start writing. For example, if you start writing the exam by **7:30 pm**, you will have until **9:30 pm** to complete it. After **8:00 pm** ET you will no longer be able to enter the exam environment.

If you encounter any technical issues during the final exam, please contact CourseLink Support at [courselink@uoguelph.ca](mailto:courselink@uoguelph.ca) or 519-824-4120 ext. 56939.

University of Guelph degree and associate diploma students must check [WebAdvisor](#) for their examination schedule. Open Learning program students must check the [Open Learning Program Final Examination Schedule](#) for their examination schedule.

<https://webadvisor.uoguelph.ca>

<http://opened.uoguelph.ca/student-resources/Open-Learning-Program-Final-Exam-Schedule>

<http://opened.uoguelph.ca/student-resources/final-exams>

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## Course Technology Requirements and Technical Support

### CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary [system requirements](#). Use the [browser check](#) tool to ensure your browser settings are compatible and up to date (results will be displayed in a new browser window).

<https://opened.uoguelph.ca/student-resources/system-and-software-requirements>

<https://courselink.uoguelph.ca/d2l/systemCheck>

### Revel

This course uses Revel for learning activities, but these are not graded. Please ensure that your system meets the system requirements. [Set Up Your Computer \(System Requirements\) | Students | Revel | Pearson \(pearsonhighered.com\)](#)

<https://www.pearsonhighered.com/revel/students/support/system-requirements/>

## Zoom System Requirements

This course uses **Zoom** as a video communication tool. A Webcam, a microphone to record video, and headphones/speakers to play back the recording are also needed. In order to use Zoom, you must meet the following technical requirements:

1. An internet connection – broadband wired or wireless (3G or 4G/LTE)
2. Speakers and a microphone – built-in or USB plug-in or wireless Bluetooth
3. A webcam or HD webcam - built-in or USB plug-in

## Technical Skills

As part of your online experience, you are expected to use a variety of technologies as part of your learning:

- Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);
- Install the software, security, and virus protection;
- Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
- Be comfortable uploading and downloading saved files;
- Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
- Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);
- Access, navigate, and search the Internet using a web browser (e.g., Firefox, Internet Explorer); and
- Perform online research using various search engines (e.g., Google) and library databases.

## Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

### CourseLink Support

University of Guelph

Day Hall, Room 211

Email: [courselink@uoguelph.ca](mailto:courselink@uoguelph.ca)

Tel: 519-824-4120 ext. 56939

Toll-Free (CAN/USA): 1-866-275-1478

### Walk-In Hours (Eastern Time):

Monday thru Friday: 8:30 am–4:30 pm

### Phone/Email Hours (Eastern Time):

Monday thru Friday: 8:30 am–8:30 pm

Saturday: 10:00 am–4:00 pm

Sunday: 12:00 pm–6:00 pm

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## Course Specific Standard Statements

### Acceptable Use

The University of Guelph has an [Acceptable Use Policy](https://www.uoguelph.ca/ccs/infosec/aup), which you are expected to adhere to.

<https://www.uoguelph.ca/ccs/infosec/aup>

### Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

- **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
- **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about the content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
- **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.

### Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students;
- Using obscene or offensive language online;
- Copying or presenting someone else's work as your own;
- Adapting information from the Internet without using proper citations or references;
- Buying or selling term papers or assignments;
- Posting or selling course materials to course notes websites;
- Having someone else complete your quiz or completing a quiz for/with another student;
- Collaborating in a group chat (or by other means) on the midterm or final exam;
- Stating false claims about lost quiz answers or other assignment submissions;

- Threatening or harassing a student or instructor online;
- Discriminating against fellow students, instructors, and/or TAs;
- Using the course website to promote profit-driven products or services;
- Attempting to compromise the security or functionality of the learning management system;
- Sharing your username and password; and
- Recording lectures without the permission of the instructor.

## Submission of Assignments to Dropbox

All individual written assignments for this course should be submitted electronically via the online **Dropbox** tool. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommends you save your assignments to cloud-based file storage (e.g., OneDrive), or send it to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that **technical difficulty is not an excuse not to turn in your assignment on time**. Don't wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or [CourseLink Support](#).

<https://support.opened.uoguelph.ca/contact>

## Late Policy

### Twenty-four (24) hour grace period

There will be a grace period of 24 hours for all written assignments submitted to **Dropbox**. This means if your assignment is due on a Friday at 4:00 pm, you may submit it up until the Saturday at 4:00 pm without penalty. Please do not email the instructor or Teaching Assistants for this; just submit the assignment to the **Dropbox** tool within the 24 hours.

### After the twenty-four (24) hour grace period up to one (1) week after the due date

Individual written assessments will be accepted up to one week following the due date (not the grace period date) and with a penalty of 10% (e.g., 78%-10% = 68%). So, if you think you can earn a better grade by taking some extra time, do it. Please do not email the instructor or Teaching Assistants for this; just submit the assignment to the **Dropbox** tool within one week of the assignment due date and the deduction will be taken automatically.

## **Between one (1) and up to two (2) weeks after the due date**

Assignments submitted to the **Dropbox** tool within one and two weeks after the deadline will have a 25% late penalty.

### **Important Note:**

Assignments submitted to the **Dropbox** tool more than two weeks after the deadline will not be accepted.

Assignments cannot be accepted after the last day of the semester (in the exam period).

## **Extensions**

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

## **Obtaining Grades and Feedback**

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online within two weeks of the submission deadline if the assignment was submitted on time. Once your assignments are marked, you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into [WebAdvisor](#) (using your U of G central ID). Open Learning program students should log in to the [OpenEd Student Portal](#) to view their final grade (using the same username and password you have been using for your courses).

<https://webadvisor.uoguelph.ca>

<https://courses.opened.uoguelph.ca/portal/logon.do?method=load>

## **Rights and Responsibilities When Learning Online**

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit [Rights and Responsibilities](#).

<http://opened.uoguelph.ca/student-resources/rights-and-responsibilities>

## Turnitin Originality Check

In this course, your instructor will be using Turnitin, integrated with the CourseLink **Dropbox** tool, to detect possible plagiarism, unauthorized collaboration or copying as part of the ongoing efforts to maintain academic integrity at the University of Guelph.

All individual assignments submitted to the **Dropbox** tool will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Usage Policy posted on the Turnitin.com site.

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## University Standard Statements

### University of Guelph: Undergraduate Policies

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the [Undergraduate Calendar](#) for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the [Open Learning Program Calendar](#) for information about University of Guelph administrative policies, procedures and services.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/>

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

### Email Communication

As per university regulations, all students are required to check their uoguelph.ca e-mail account regularly: e-mail is the official route of communication between the University and its students.

### When You Cannot Meet Course Requirements

When you find yourself unable to meet an in-course requirement due to illness or compassionate reasons, please advise your course instructor **in writing**, with your name, ID number and email contact.

### University of Guelph Degree Students

Consult the [Undergraduate Calendar](#) for information on regulations and procedures for Academic Consideration.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

### Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#) for information on regulations and procedures for requesting Academic Consideration.

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

## **Drop Date**

### **University of Guelph Degree Students**

Students will have until the last day of classes to drop courses without academic penalty. [Review the Undergraduate Calendar for regulations and procedures for Dropping Courses.](#)

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

### **Open Learning Program Students**

Please refer to the [Open Learning Program Calendar](#).

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

## **Copies of Assignments**

Keep paper and/or other reliable back-up copies of all assignments: you may be asked to resubmit work at any time.

## **Accessibility**

The University of Guelph is committed to creating a barrier-free environment. Providing services for students is a shared responsibility among students, faculty and administrators. This relationship is based on respect of individual rights, the dignity of the individual and the University community's shared commitment to an open and supportive learning environment.

### **University of Guelph Degree Students**

Students requiring service or accommodation, whether due to an identified, ongoing disability or a short-term disability should contact Accessibility Services as soon as possible.

For more information, contact Accessibility Services at 519-824-4120 ext. 56208, [email Accessibility Services](#) or visit the [Accessibility Services website](#).

[accessibility@uoguelph.ca](mailto:accessibility@uoguelph.ca)

<https://wellness.uoguelph.ca/accessibility/>

### **Open Learning Program Students**

If you are an Open Learning program student who requires academic accommodation, please [contact the Academic Assistant to the Director](#). Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please [contact the Academic Assistant to the Director](#) at least two months prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to "level the playing field" for students with disabilities.

jessica.martin@uoguelph.ca

## **Academic Misconduct**

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The [Academic Misconduct Policy](#) is detailed in the Undergraduate Calendar.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

## **Copyright Notice**

Content within this course is copyright protected. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course, or have been copied under an exception or limitation in Canadian Copyright law.

The fair dealing exemption in Canada's Copyright Act permits students to reproduce short excerpts from copyright-protected materials for purposes such as research, education, private study, criticism and review, with proper attribution. Any other copying, communicating, or distribution of any content provided in this course, except as permitted by law, may be an infringement of copyright if done without proper license or the consent of the copyright owner. Examples of infringing uses of copyrighted works would include uploading materials to a commercial third party web site, or making paper or electronic reproductions of all, or a substantial part, of works such as textbooks for commercial purposes.

Students who upload to CourseLink copyrighted materials such as book chapters, journal articles, or materials taken from the Internet, must ensure that they comply with Canadian Copyright law or with the terms of the University's electronic resource licenses.

For more information about students' rights and obligations with respect to copyrighted works, review [Fair Dealing Guidance for Students](#).

[http://www.lib.uoguelph.ca/sites/default/files/fair\\_dealing\\_policy\\_0.pdf](http://www.lib.uoguelph.ca/sites/default/files/fair_dealing_policy_0.pdf)

## **Plagiarism Detection Software**

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found

guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

### **Recording of Materials**

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.