



# FRHD\*1020 Couple and Family Relationships

Summer 2020

Section: DE01

Department of Family Relations and Applied Nutrition

Credit Weight: 0.50

---

## Course Details

### Calendar Description

A survey of family dynamics throughout the life course, emphasizing themes of power, intimacy and family diversity. Topics may include; gender socialization, sexuality, mate selection, communication, abuse, couple interaction, parent-child relations, divorce, remarriage.

**Pre-Requisite(s):** None

**Equate(s):** FRHD\*2010

**Restriction(s):** This is a Priority Access Course. Some restrictions may apply during some time periods. Please see the departmental website for more information.

**Method of Delivery:** Online

### Final Exam

**Date:** Friday, August 14, 2020

**Time:** 5:30pm ET to 7:30pm ET

**Location:** Online via the **Quizzes** tool in CourseLink using Respondus LockDown Browser and Monitor

---

## Instructional Support

### Instructor

**Christopher Quinn-Nilas**

**Email:** cquinnni@uoguelph.ca

**Telephone:** N/A

**Office:** MINS 115A

### Teaching Assistant(s)

**Name:** Julia Biamonte

**Email:** jbiamont@uoguelph.ca

**Name:** Jessica Reid

**Email:** jessica.reid@uoguelph.ca

---

## Learning Resources

### Required Textbook

**Title:** The Family Dynamic: Canadian Perspectives

**Author(s):** Ward and Belanger

**Edition / Year:** 7th Edition / 2019

**Publisher:** Nelson Education Canada

**ISBN:** 9780176700003

You may purchase the textbook at the [Guelph Campus Co-op Bookstore](https://bookstore.coop/) or the [University of Guelph Bookstore](http://www.bookstore.uoguelph.ca/). Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

<https://bookstore.coop/>

<http://www.bookstore.uoguelph.ca/>

### Supplementary Materials

This course includes supplementary materials. These materials are meant to supplement the required readings and course content. You can explore the materials at your own pace. To access these materials, select **Content** on the navbar to locate **Supplementary Materials** in the table of contents panel.

### Course Website

[CourseLink](https://courselink.uoguelph.ca) (powered by D2L's Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

<https://courselink.uoguelph.ca>

---

## Learning Outcomes

### Course Learning Outcomes

This course is designed to keep the learner at the centre of the learning process, by emphasizing the exploration of meaning and content knowledge through personal and interpersonal discovery. FRHD\*1020 was developed with consideration to the University of Guelph Learning Objectives. The general objective is to expand students' knowledge of current conceptual frameworks and research studies in the area of couple and family relationships.

By the end of this course, you should be able to:

1. Help create a dynamic, exploratory, respectful and inclusive learning environment for both students and instructor in an online learning environment;
2. Demonstrate a global understanding of issues impacting couples and families, comprehending the variety of political, religious, cultural, biological, social, and historical forces that influence family life;
3. Illustrate an appropriate depth and breadth of understanding of couple and family relations and dynamics, recognizing the implications of course content and putting it into a broader context;
4. Demonstrate an increased understanding of how dominant social values and the unequal structure of opportunities within any particular social context influence people's choices about family life;
5. Review historical trends in family structure within the Canadian context;
6. Develop acceptance and understanding related to family issues; specifically, to aspects of couple and family dynamics which can be considered and evaluated in many ways. It is hoped that students will become more open, aware and accepting of the diverse family structures, lifestyles and value systems of others, especially those which are divergent from their own;
7. Formulate independence of thought, and the ability to challenge accepted truths about the family and think critically about the family as it appears in research and the media;
8. Differentiate and understand the various forms of inquiry used in couple and family research, and be able to assess the strengths and limitations as well as the cultural and historical impact of these forms;

9. Employ a love of learning, or intellectual curiosity, regarding couple and family relations and dynamics, by getting personally involved with course content, and reflecting on the personal experiences that have contributed to your family's development and the values you hold related to couple and family relationships;
  10. Examine your own experiences and be self-aware, values and biases in relation to the various dimensions of family and couple relationships; and challenge one's own beliefs, attitudes and values regarding these relationships;
  11. Critique the personal and practical implications of course content; becoming informed, about issues related to family life that will enable you to better understand the dynamics of your own family, and enhance your family life experience; and
  12. Expand their knowledge of individual decision-making regarding couple and family relationships.
- 

## Teaching and Learning Activities

### Method of Learning

This is an interactive online course, which differs from traditional courses in that it requires more structure and pacing. To successfully complete this course, it is essential that you begin work as of the first week of classes and participate regularly throughout the semester. Think of the website as your virtual classroom, and get used to coming to class on a regular basis. Log on to the course website as often as needed to keep up with discussions and developments.

### Course Structure

This course is divided into nine units:

- Unit 01: Getting Started & Definitions
- Unit 02: Family Structure & Diversity
- Unit 03: The Couple Relationship - Intimate Relationships
- Unit 04: Understanding Relationships in the Family
- Unit 05: Gender Power and Family Work
- Unit 06: Family Life-Cycle and Dynamics
- Unit 07: Family Stress: Issues of Violence and Poverty
- Unit 08: Separation and Divorce
- Unit 09: Family Transitions & Future of Canadian Families

## Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course.

### Unit 01: Getting Started & Definitions

#### Week 1 - Thursday, May 7 to Sunday, May 17

##### Readings

- Textbook: Chapter 1
- Course website: Unit 01 content

##### Activities

- Familiarize yourself with the course website by selecting **Start Here** on the navbar.
- Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.
- Introduce yourself to your Unit Discussion group.

##### Assessments

- **Discussion 1**  
Opens: Thursday, May 7 at 12:01 am ET  
Closes: Sunday, May 24 at 11:59 pm ET

### Unit 02: Family Structure & Diversity

#### Week 2 - Monday, May 18 to Sunday, May 24

##### Readings

- Textbook: Chapter 2
- Course website: Unit 02 content

##### Assessments

- **Discussion 1**  
Opens: Thursday, May 7 at 12:01 am ET  
Closes: Sunday, May 24 at 11:59 pm ET
- Start working on **Assignment 1**  
Due: Sunday, June 14 at 11:59 pm ET

## **Unit 03: The Couple Relationship - Intimate Relationships**

### **Week 3 – Monday, May 25 to Sunday, May 31**

#### **Readings**

- Textbook: Chapters 3 and 4
- Course website: Unit 03 content

#### **Assessments**

- **Discussion 2**  
Opens: Monday, May 25 at 12:01 am ET  
Closes: Sunday, June 7 at 11:59 pm ET
- Continue working on **Assignment 1**  
Due: Sunday, June 14 at 11:59 pm ET

## **Unit 04: Understanding Relationships in the Family**

### **Week 4 – Monday, June 1 to Sunday, June 7**

#### **Readings**

- Textbook: Chapter 5 and 6
- Course website: Unit 04 content

#### **Assessments**

- **Discussion 2**  
Opens: Monday, May 25 at 12:01 am ET  
Closes: Sunday, June 7 at 11:59 pm ET
- Continue working on **Assignment 1**  
Due: Sunday, June 14 at 11:59 pm ET

### **Week 5 – Monday, June 8 to Sunday, June 14**

#### **Readings**

- Textbook: Chapter 9
- Course website: Unit 04 content

#### **Assessments**

- **Discussion 3**  
Opens: Monday, June 8 at 12:01 am ET  
Closes: Sunday, June 21 at 11:59 pm ET

- Submit **Assignment 1** to **Dropbox**  
Due: Sunday, June 14 at 11:59 pm ET

## **Unit 05: Gender Power and Family Work**

### **Week 6 – Monday, June 15 to Sunday, June 21**

#### **Readings**

- Textbook: Chapter 12
- Course website: Unit 05 content

#### **Assessments**

- **Discussion 3**  
Opens: Monday, June 8 at 12:01 am ET  
Closes: Sunday, June 21 at 11:59 pm ET

## **Unit 06: Family Life-Cycle and Dynamics**

### **Week 7 – Monday, June 22 to Sunday, June 28**

#### **Readings**

- Textbook: Chapters 7 and 8
- Course website: Unit 06 content

#### **Assessments**

- **Assignment 2** (Online Midterm Test using the **Quizzes** tool)  
Opens: Tuesday, June 23 at 12:01 am ET  
Closes: Thursday, June 25 at 11:59 pm ET

## **Unit 07: Family Stress: Issues of Violence and Poverty**

### **Week 8 – Monday, June 29 to Sunday, July 5**

#### **Readings**

- Textbook: Chapters 13 and 14
- Course website: Unit 07 content

#### **Assessments**

- **Discussion 4**  
Opens: Monday, June 29 at 12:01 am ET  
Closes: Sunday, July 5 at 11:59 pm ET

### **Week 9 – Monday, July 6 to Sunday, July 12**

## Readings

- Textbook: Chapter 15
- Course website: Unit 07 content

## Assessments

- **Discussion 5**  
Opens: Monday, July 6 at 12:01 am ET  
Closes: Sunday, July 19 at 11:59 pm ET
- Start working on **Assignment 3**  
Due: Monday, July 20 at 11:59 pm ET

## Unit 08: Separation and Divorce

### Week 10 – Monday, July 13 to Sunday, July 19

## Readings

- Textbook: Chapter 10
- Course website: Unit 08 content

## Assessments

- **Discussion 5**  
Opens: Monday, July 6 at 12:01 am ET  
Closes: Sunday, July 19 at 11:59 pm ET
- Continue working on **Assignment 3**  
Due: Monday, July 20 at 11:59 pm ET

## Unit 09: Family Transitions & Future of Canadian Families

### Week 11 – Monday, July 20 to Sunday, July 26

## Readings

- Textbook: Chapter 11
- Course website: Unit 09 content

## Assessments

- Submit **Assignment 3** to **Dropbox**  
Due: Monday, July 20 at 11:59 pm ET
- **Discussion 6**  
Opens: Monday, July 20 at 12:01 am ET  
Closes: Friday, July 31 at 11:59 pm ET



## Week 12 – Monday, July 27 to Friday, July 31

### Readings

- Textbook: Chapter 16
- Course website: Unit 09 content

### Assessments

- **Discussion 6**  
Opens: Monday, July 20 at 12:01 am ET  
Closes: Friday, July 31 at 11:59 pm ET

---

## Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

**Table 1: Course Assessments**

Assessment Item	Weight
Assignment 1 - Annotated Bibliography	25%
Assignment 2 - Online Midterm Test	25%
Assignment 3 – Online Discussion and Reflection Report	20%
Final Exam	30%
<b>Total</b>	<b>100%</b>

## Assessment Descriptions

### Annotated Bibliography

The purpose of this assignment is to help you further develop your research, academic writing, and critical evaluation skills. You will do this by selecting appropriate sources for a paper that uses research to support an argument. These skills are essential for your success as a student. Refining these skills will not only help you produce high quality work, it will also make it easier for you to produce that work (as you will spend less time figuring out how the mechanics of academic writing).

## Online Midterm Test

The online midterm test is based upon the information in chapters 1, 2, 3, 4, 5, 6, 9, and 12 of the textbook. It consists of 60 multiple choice questions that you will complete within the **Quizzes** tool (located in the Tools dropdown list in the navbar). There is a practice quiz (ungraded) on CourseLink that will be available as of June 11th to assist students in preparing for the online midterm test.

## Online Discussion and Reflection Report

Every two weeks there will be three questions posted in the **Discussions**. You will write a two-page report using some of your contributions to these discussions as evidence to support your personal evaluation.

## Final Exam

This course requires the use of Respondus LockDown Browser and Monitor (webcam) to proctor your online final exam within CourseLink. Use of Lockdown Browser with a webcam has been implemented to maintain the academic integrity of the final exam. You must [download and install LockDown Browser and Monitor](#) to complete the practice test and final exam. While writing the practice test and final exam, you must show your university issued identification card during the Respondus Startup Sequence.

The final examination format is exclusively multiple choice and draws from information in chapters 7, 8, 10, 11, 13, 14, 15, and 16 of the textbook.

The final exam will be delivered online via the **Quizzes** tool. The final exam is scheduled for Friday, August 14 from 5:30pm ET to 7:30pm ET.

Similar to a sit-down exam where you must arrive prior to the start of the exam, it is highly recommended that you enter the online exam environment in Respondus at least 20-30 minutes before the end of the available window to allow enough time for you to complete the Respondus Startup Sequence and ensure that you have the full two hours for the exam.

Please be sure to review the Using Respondus Lockdown Browser and Monitor instructions by selecting **Content** on the navbar to locate **Assessments** in the table of contents panel.

**Important Note:** There is a mandatory practice test that you are required to take before the online exam. The purpose of the practice test is to ensure that Respondus LockDown Browser and Monitor is set up properly and that you are comfortable using the software.

If you have any questions regarding the use of Respondus Lockdown Browser and Monitor or if you encounter any technical issues during the practice test or final exam, please contact CourseLink Support at [courselink@uoguelph.ca](mailto:courselink@uoguelph.ca) or 519-824-4120 ext. 56939.

University of Guelph degree and associate diploma students must check [WebAdvisor](#) for their examination schedule. Open Learning program students must check the [Open Learning Program Final Examination Schedule](#) for their examination schedule.

<http://www.respondus.com/lockdown/download.php?id=273932365>

<https://webadvisor.uoguelph.ca>

<http://opened.uoguelph.ca/student-resources/Open-Learning-Program-Final-Exam-Schedule>

<http://opened.uoguelph.ca/student-resources/final-exams>

---

## Course Technology Requirements and Technical Support

### CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary [system requirements](#). Use the [browser check](#) tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

<http://spaces.uoguelph.ca/ed/system-requirements/>

<https://courselink.uoguelph.ca/d2l/systemCheck>

### Respondus LockDown Browser and Monitor Requirements

Respondus LockDown Browser is a locked browser for taking quizzes in CourseLink. It prevents you from printing and copying; using other operating software; using search engines (e.g., going to another URL); communicating via instant messaging; and it blocks non-web-related software (e.g., Adobe PDF, Microsoft Word).

Respondus Monitor is a companion application for LockDown Browser that uses webcam and video technology to ensure academic integrity during online exams. The software captures video during the exam and allows the instructor to review the video once the exam is completed.

In order to use Respondus LockDown Browser and Monitor, you must meet the following technical requirements so that you can take the practice test and final exam:

1. Operating Systems: Windows 10, 8, 7; Mac OS X 10.10 or higher.
2. Memory: Windows 2 GB RAM; Mac 512 MB RAM.
3. For Mac users: Safari must function properly on the computer.
4. Mac users must have Adobe Flash Player installed to Safari, even if a different browser is normally used.
5. Functioning webcam and microphone. The webcam and microphone can be built into your computer or can be the type that plugs in with a USB cable. (You will be

required to do an environment scan of your room, so please ensure you can move your computer, laptop or webcam for this scan.)

6. A broadband Internet connection. It is recommended that you access the Internet via a wired connection.

If you have any concerns about meeting system requirements, contact [CourseLink Support](#). They will work with you to find alternative solutions or make alternative arrangements.

<http://spaces.uoguelph.ca/ed/contact-us/>

## Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

- Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);
- Install software, security, and virus protection;
- Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
- Be comfortable uploading and downloading saved files;
- Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
- Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);
- Access, navigate, and search the Internet using a web browser (e.g., Firefox, Internet Explorer); and
- Perform online research using various search engines (e.g., Google) and library databases.

## Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

### CourseLink Support

University of Guelph

Day Hall, Room 211

Email: [courselink@uoguelph.ca](mailto:courselink@uoguelph.ca)

Tel: 519-824-4120 ext. 56939

Toll-Free (CAN/USA): 1-866-275-1478

### Walk-In Hours (Eastern Time):

Monday thru Friday: 8:30 am–4:30 pm

**Phone/Email Hours (Eastern Time):**

Monday thru Friday: 8:30 am–8:30 pm

Saturday: 10:00 am–4:00 pm

Sunday: 12:00 pm–6:00 pm

---

## Course Specific Standard Statements

### Acceptable Use

The University of Guelph has an [Acceptable Use Policy](https://www.uoguelph.ca/ccs/infosec/aup), which you are expected to adhere to.

<https://www.uoguelph.ca/ccs/infosec/aup>

### Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

- **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
- **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
- **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.
- **Skype:** If you have a complex question you would like to discuss with your instructor, you may book a Skype meeting. Skype meetings depend on the availability of you and the instructor, and are booked on a first come first served basis.

### Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students;
- Using obscene or offensive language online;
- Copying or presenting someone else's work as your own;
- Adapting information from the Internet without using proper citations or references;
- Buying or selling term papers or assignments;
- Posting or selling course materials to course notes websites;
- Having someone else complete your quiz or completing a quiz for/with another student;
- Stating false claims about lost quiz answers or other assignment submissions;
- Threatening or harassing a student or instructor online;
- Discriminating against fellow students, instructors, and/or TAs;
- Using the course website to promote profit-driven products or services;
- Attempting to compromise the security or functionality of the learning management system; and
- Sharing your username and password.

## **Submission of Assignments to Dropbox**

Assignments 1 and 3 should be submitted electronically via the online **Dropbox** tool. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommend you save your assignments to a cloud-based file storage (e.g., Google Docs), or send to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that **technical difficulty is not an excuse not to turn in your assignment on time**. Don't wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or [CourseLink Support](#).

<http://spaces.uoguelph.ca/ed/contact-us/>

## Late Policy

If you choose to submit your individual assignments to the **Dropbox** tool late, the full allocated mark will be reduced by 10% per day after the deadline for the submission of the assignment to a limit of five days at which time access to the **Dropbox** folder will be closed and you will receive a grade of 0%.

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

## Obtaining Grades and Feedback

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online within 2 weeks of the submission deadline, if the assignment was submitted on time. Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into [WebAdvisor](#) (using your U of G central ID). Open Learning program students should log in to the [OpenEd Student Portal](#) to view their final grade (using the same username and password you have been using for your courses).

<https://webadvisor.uoguelph.ca>

<https://courses.opened.uoguelph.ca/portal/logon.do?method=load>

## Rights and Responsibilities When Learning Online

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit [Rights and Responsibilities](#).

<http://opened.uoguelph.ca/student-resources/rights-and-responsibilities>

## Storage and Retention of Exam Videos

Only authorized University of Guelph faculty or staff will have access to the video of your exam. Videos will be retained for a period of one year following the completion of the course.

## Turnitin Originality Check

In this course, your instructor will be using Turnitin, integrated with the CourseLink **Dropbox** tool, to detect possible plagiarism, unauthorized collaboration or copying as part of the ongoing efforts to maintain academic integrity at the University of Guelph.

All individual assignments submitted to the **Dropbox** tool will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Usage Policy posted on the Turnitin.com site.

---

## University Standard Statements

### University of Guelph: Undergraduate Policies

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the [Undergraduate Calendar](#) for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the [Open Learning Program Calendar](#) for information about University of Guelph administrative policies, procedures and services.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/>

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

## Email Communication

### University of Guelph Degree Students

As per university regulations, all students are required to check their uoguelph.ca e-mail account regularly: e-mail is the official route of communication between the University and its students.

### Open Learning Program Students

Check your email account (the account you provided upon registration) regularly for important communications, as this is the primary conduit by which the Open Learning and Educational Support will notify you of events, deadlines, announcements or any other official information.



## **When You Cannot Meet Course Requirements**

When you find yourself unable to meet an in-course requirement due to illness or compassionate reasons, please advise your course instructor **in writing**, with your name, ID number and email contact.

### **University of Guelph Degree Students**

Consult the [Undergraduate Calendar](#) for information on regulations and procedures for Academic Consideration.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

### **Open Learning Program Students**

Please refer to the [Open Learning Program Calendar](#) for information on regulations and procedures for requesting Academic Consideration.

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

## **Drop Date**

### **University of Guelph Degree Students**

Students will have until the last day of classes to drop courses without academic penalty. [Review the Undergraduate Calendar for regulations and procedures for Dropping Courses.](#)

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

### **Open Learning Program Students**

Please refer to the [Open Learning Program Calendar](#).

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

## **Copies of Assignments**

Keep paper and/or other reliable back-up copies of all assignments: you may be asked to resubmit work at any time.

## **Accessibility**

The University of Guelph is committed to creating a barrier-free environment. Providing services for students is a shared responsibility among students, faculty and administrators. This relationship is based on respect of individual rights, the dignity of the individual and the University community's shared commitment to an open and supportive learning environment.

## University of Guelph Degree Students

Students requiring service or accommodation, whether due to an identified, ongoing disability or a short-term disability should contact Accessibility Services as soon as possible.

For more information, contact Accessibility Services at 519-824-4120 ext. 56208, [email Accessibility Services](mailto:accessibility@uoguelph.ca) or visit the [Accessibility Services website](https://wellness.uoguelph.ca/accessibility/).

[accessibility@uoguelph.ca](mailto:accessibility@uoguelph.ca)

<https://wellness.uoguelph.ca/accessibility/>

## Open Learning Program Students

If you are an Open Learning program student who requires academic accommodation, please [contact the Academic Assistant to the Director](#). Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please [contact the Academic Assistant to the Director](#) at least two months prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to “level the playing field” for students with disabilities.

[jessica.martin@uoguelph.ca](mailto:jessica.martin@uoguelph.ca)

## Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The [Academic Misconduct Policy](#) is detailed in the Undergraduate Calendar.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

## **Copyright Notice**

Content within this course is copyright protected. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course, or have been copied under an exception or limitation in Canadian Copyright law.

The fair dealing exemption in Canada's Copyright Act permits students to reproduce short excerpts from copyright-protected materials for purposes such as research, education, private study, criticism and review, with proper attribution. Any other copying, communicating, or distribution of any content provided in this course, except as permitted by law, may be an infringement of copyright if done without proper license or the consent of the copyright owner. Examples of infringing uses of copyrighted works would include uploading materials to a commercial third party web site, or making paper or electronic reproductions of all, or a substantial part, of works such as textbooks for commercial purposes.

Students who upload to CourseLink copyrighted materials such as book chapters, journal articles, or materials taken from the Internet, must ensure that they comply with Canadian Copyright law or with the terms of the University's electronic resource licenses.

For more information about students' rights and obligations with respect to copyrighted works, review [Fair Dealing Guidance for Students](#).

[http://www.lib.uoguelph.ca/sites/default/files/fair\\_dealing\\_policy\\_0.pdf](http://www.lib.uoguelph.ca/sites/default/files/fair_dealing_policy_0.pdf)

## **Plagiarism Detection Software**

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

## **Recording of Materials**

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.