



NUTR*2050 Nutrition Through the Life Cycle

Winter 2018

Section: DE01

Department of Family Relations and Applied Nutrition

Credit Weight: 0.50

Course Details

Calendar Description

This course explores how individual, family, community and societal factors influence nutritional needs and dietary intake from infancy through older adulthood. Implications for nutrition care and community-level programs are discussed.

Pre-Requisite(s): NUTR*1010

Co-Requisite(s): None

Restriction(s): None

Method of Delivery: Online

Final Exam

Date: Monday, April 16, 2018

Time: 2:30 pm ET to 4:30 pm ET

Location: On campus

Instructional Support

Instructor

Laura Forbes

Email: forbesl@uoguelph.ca

Telephone: (519) 824-4120 Ext. 52544

Office: Macdonald Stewart Hall, Room 326

Dr. Forbes completed a Bachelor of Science in Nutrition with Honours at Acadia University (2004), a PhD in Nutrition and Metabolism at the University of Alberta (2009), a Dietetic Internship with Alberta Health Services (2010) and a Postdoctoral fellowship (2011-2012) at the University of Alberta.

Dr. Forbes' research program has combined clinical and community nutrition research methods to focus on dietary intake during key developmental periods (adolescence, pregnancy) with the goal of preventing chronic disease, specifically, diabetes and obesity. During her Ph.D. program, she investigated dietary and physical activity risk factors for type 2 diabetes in healthy and obese Alberta youth and in those with type 2 diabetes. In one study, she was the first to show a link between high glycemic index diets of adolescents and lower insulin sensitivity. Dr. Forbes is continuing to examine links between carbohydrate intake and health effects in her current work on the Sweet Moms Study. This project examines the effects of dietary sugar intake during pregnancy on the health of mothers and infants; particularly weight gain, birth weight, gestational diabetes and pre-eclampsia.

Teaching Assistant(s)

Name: TBA

Email: TBA

Learning Resources

Required Textbook

Title: Nutrition Through the Life Cycle

Author: Judith E. Brown

Edition / Year: 6th Edition / 2017

Publisher: Cengage Learning

ISBN: 9781305628007

You may purchase the textbook at the [Guelph Campus Co-op Bookstore](#) or the [University of Guelph Bookstore](#). Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

<https://guelphcampus.coop/bookstore>

<http://www.bookstore.uoguelph.ca/>

Supplementary Textbook

Title: Diet and Wellness Plus, 1 term (6 months) Instant Access

Edition / Year: 1st Edition, 2014

Publisher: Cengage Learning

ISBN: 9781285856216

You may purchase the textbook at the [Guelph Campus Co-op Bookstore](#) or the [University of Guelph Bookstore](#). Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

<https://guelphcampus.coop/bookstore>

<http://www.bookstore.uoguelph.ca/>

Supplementary Materials

This course includes supplementary materials. These materials are meant to supplement the required readings and course content. You can explore the materials at your own pace. To access these materials, select **Content** on the navbar to locate **Supplementary Materials** in the table of contents panel.

Course Website

[CourseLink](#) (powered by D2L's Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

<https://courselink.uoguelph.ca/shared/login/login.html>

Ares

For this course, you will be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve.

For further instructions on accessing reserve resources, visit [How to Get Course Reserve Materials](#).

If at any point during the course you have difficulty accessing reserve materials, please contact the e-Learning Operations and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621

Email: libres2@uoguelph.ca

Location: McLaughlin Library, First Floor, University of Guelph

Learning Outcomes

Course Learning Outcomes

Our nutritional needs and the factors that influence our food choices and patterns vary across our life cycle. This course will help you to understand how various individual, interpersonal, and environmental factors influence nutritional needs and dietary intake throughout the life cycle and how this influences patient care and community-level programs.

By the end of this course, you should be able to:

1. Describe nutritional needs at different points in the life cycle;
 2. Identify the individual, interpersonal, and environmental factors that influence food intake, eating patterns and nutritional status during these life stages;
 3. Describe community nutrition programs in Canada used to overcome barriers and improve food intake in various life-stage groups;
 4. Identify strategies and programs to support healthful dietary intake at various life stages;
 5. Gain experience in recording and analyzing growth and usual dietary intake; and
 6. Search for and summarize quality research evidence.
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Teaching and Learning Activities

Course Structure

This course is divided into 12 units:

- Unit 01: Introduction Part 1
- Unit 02: Introduction Part 2
- Unit 03: Adult Nutrition
- Unit 04: Preconception
- Unit 05: Pregnancy Part 1
- Unit 06: Pregnancy Part 2
- Unit 07: Lactation
- Unit 08: Infancy

- Unit 09: Toddler and Preschool
- Unit 10: School-Aged Children
- Unit 11: Adolescents
- Unit 12: Older Adults

To facilitate your learning, 10-15 sample multiple choice questions will be provided for every unit. After completing the reading, use them to test your knowledge. These sample questions will also give you an idea of the type and depth of questions that will be asked on the midterm and final exam, and how they are worded, etc. They are not meant to cover all relevant content for each unit. The self-test is available through the **Quizzes** tool, found under the Tools dropdown list in the course navbar.

Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course.

Unit 01: Introduction (Part 1)

Week 1 – Monday, January 8 to Sunday, January 14

Readings

- Textbook: Chapter 1 pp. 2-36
 - Note: you will not be tested on the specifics in Tables 1.4, 1.5, 1.6, 1.7, 1.9, 1.10, 1.11, 1.13, 1.14, 1.15, 1.16; these tables are for review only
- Website: Unit 01 course content

Activities

- Familiarize yourself with the course website by selecting **Start Here** on the navbar.
- Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.
- Confirm your access to the course reserve materials by selecting **Ares** on the navbar.
- Complete course **Navigation Quiz** (see **Quizzes** under the Tools dropdown list in the navbar).
- Introduce yourself in the **Discussions** forum.

Unit 02: Introduction (Part 2)

Week 2 – Monday, January 15 to Sunday, January 21

Readings

- Textbook: Chapter 1 pp. 2-36
 - Note: you will not be tested on the specifics in Tables 1.4, 1.5, 1.6, 1.7, 1.9, 1.10, 1.11, 1.13, 1.14, 1.15, 1.16; these tables are for review only
- Website: Unit 02 course content

Activities

- Complete **Unit 02 Practice Quiz**

Unit 03: Adults

Week 3 – Monday, January 22 to Sunday, January 28

Readings

- Textbook:
 - Chapter 16 pp. 402-422
 - Chapter 17 pp. 424-431
- Website: Unit 03 course content

Activities

- Complete **Unit 03 Practice Quiz**

Assessments

- **Discussion #1**
Opens: Monday, January 22 at 8:00 am (ET)
Post article summary by Sunday, January 28 at 11:59 pm (ET)
Post comments by Sunday, February 4 at 11:59 pm (ET)

Unit 04: Preconception

Week 4 – Monday, January 29 to Sunday, February 4

Readings

- Textbook:
 - Chapter 2 pp. 51-64 (do not need to know 2020 Nutrition Objectives.)
 - Chapter 3 pp. 72-74 (start at Weight Status and Fertility; end before Negative Energy Balance and Fertility)
- Website: Unit 04 course content

Activities

- Complete **Unit 04 Practice Quiz**

Assessments

- **Discussion #1**
Opens: Monday, January 22 at 8:00 am (ET)
Post comments by Sunday, February 4 at 11:59 pm (ET)

Unit 05: Pregnancy (Part 1)

Week 5 – Monday, February 5 to Sunday, February 11

Readings

- Textbook:
 - Chapter 4 pp. 88-131
 - Chapter 5 pp. 136-148 (end before Multifetal Pregnancies)
- Website: Unit 05 course content

Activities

- Go to the online version of EWCFG and browse through all the information, and even create your “own” food guide (in which the site allows you to choose what foods you want to have appear on each section of the rainbow).
- Compare the USA recommendations at ChooseMyPlate.gov to that of Canada’s EWCFG by organizing the same menu plan into each one – how different are the serving numbers from each other? For information about ChooseMyPlate.gov, go to: <https://www.choosemyplate.gov/about>
- Go to the Health Canada website for Eat Well with Canada’s Food Guide. Review the consumer slides at http://www.hc-sc.gc.ca/fn-an/food-guide-aliment/educ-comm/eat_well_present_bien_manger-eng.php

Assessments

- **Discussion #2**
Opens: Monday, February 5 at 8:00 am (ET)
Post article summary by Sunday, February 11 at 11:59 pm (ET)
Post comments by February 18 at 11:59 pm (ET)

Unit 06: Pregnancy (Part 2)

Week 6 – Monday, February 12 to Sunday, February 18

Readings

- Textbook:

- Chapter 4 pp. 88-131
- Chapter 5 pp. 136-148 (end before Multifetal Pregnancies)
- Website: Unit 06 course content

Activities

- Complete **Unit 06 Practice Quiz**

Assessments

- **Discussion #2**
Opens: Monday, February 5 at 8:00 am (ET)
Post comments by February 18 at 11:59 pm (ET)

Winter Break: Monday, February 19 to Sunday, February 25

Unit 07: Lactation

Week 7 – Monday, February 26 to Sunday, March 4

Readings

- Textbook:
 - Chapter 6 pp. 161-189
 - Chapter 7 pp. 207-210 (Jaundice)
- Website: Unit 07 course content

Activities

- Complete **Unit 07 Practice Quiz**

Assessments

- **Midterm Quiz** (see **Quizzes** tool)
Opens: Wednesday, February 28 at 12:01 am (ET)
Closes: Thursday, March 1 at 11:59 pm (ET)

Unit 08: Infancy

Week 8 – Monday, March 5 to Sunday, March 11 (*40th Class Day: Friday, March 9*)

Readings

- Textbook:
 - Chapter 8 pp. 222-242
 - Chapter 9 pp. 247-251 (Growth)

- Website: Unit 08 course content

Activities

- Complete **Unit 08 Practice Quiz**

Assessments

- **Discussion Report Assignment**
Due: Sunday, March 11 at 11:59 pm (ET)

Unit 09: Toddler / Preschool

Week 9 – Monday, March 12 to Sunday, March 18

Readings

- Textbook: Chapter 10 pp. 261-288
- Website: Unit 09 course content

Activities

- Complete **Unit 09 Practice Quiz**

Unit 10: School Age

Week 10 – Monday, March 19 to Sunday, March 25

Readings

- Textbook: Chapter 12 pp. 306-329
- Website: Unit 10 course content

Activities

- Complete **Unit 10 Practice Quiz**

Assessments

- **Diet Analysis**
Due: Sunday, March 25 at 11:59 pm (ET)

Unit 11: Adolescent

Week 11 – Monday, March 26 to Sunday, April 1

Readings

- Textbook:
 - Chapter 14 pp. 350-376
 - Chapter 15 pp. 379-383 (Overweight and Obesity)

- Website: Unit 11 course content

Activities

- Complete **Unit 11 Practice Quiz**

Unit 12: Older Adult

Week 12 – Monday, April 2 to Friday, April 6

Readings

- Textbook: Chapter 18 pp. 450-478
- Website: Unit 12 course content
- Review and prepare for the final exam.

Activities

- Complete **Unit 12 Practice Quiz**

Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

Table 1: Course Assessments

Assessment Item	Weight
Midterm Quiz	10%
Discussion Report Assignment	20%
Diet Analysis	35%
Final Exam	35%
Total	100%

Assessment Descriptions

Midterm Quiz

The Midterm Quiz consists of 20 multiple-choice questions, each worth 1 mark. The quiz will cover content (text and course notes) from Units 01 through 06. You will not be tested on specific statistics, such as the percentage of adults who are overweight in Canada. You will not be tested on initiatives or programs based in the United States. Once you begin the quiz you will have 20 minutes to finish. You will have only 1 attempt to complete the quiz. You can use a calculator. This quiz is accessed from **Quizzes**, found in the Tools dropdown list in the course navbar.

Discussion Report Assignment

Students will be placed in groups of approximately 10-15 members for participation in an online discussion. Over the course of the semester, students will engage in two online discussions. Each of these discussions will occur over a two-week period (see Schedule in this Outline for exact dates and times).

In the first week of the discussion, each student will compose one post that provides a summary of a research article (format of the summary for each post is described below). The second week of discussion is designed primarily for responding to these original posts, however replies can occur at any time during the two-week discussion period. Students must reply a minimum of twice during each discussion. It is expected that students will spend 90 minutes reading other students postings and composing your own per discussion period.

Diet Analysis

In this assignment, you will use three-day food records to record and analyze your own dietary intake. To help capture differences between intake on week and weekend days, you will record your dietary intake for two weekdays and one weekend day. You will then analyze your average intake across these three days and compare your intake to recommendations in Eat Well with Canada's Food Guide (EWCFG) as well as Dietary Reference Intakes (DRIs).

Final Exam

This course requires you to write a traditional sit-down final exam. Final exams are written on campus at the University of Guelph or at alternate locations for students at a distance. This is a multiple-choice exam to be written on campus. The final exam will cover content (text and course notes) from all units. You will not be tested on specific statistics, such as the percentage of adults who are overweight in Canada. You will not be tested on initiatives or programs based in the United States. You will have 2 hours to complete the exam. Calculators (no cell phones) are allowed.

It is assumed that all DE students will be writing their final examination on campus at the University of Guelph. University of Guelph degree and associate diploma students must check [WebAdvisor](#) for their examination schedule. Open Learning program

students must check the [Open Learning Program Final Examination Schedule](#) for their examination schedule.

If you are studying at a distance, you can request to write your final exam at an alternate location. It is recommended that you make arrangements as early as possible in the semester since changes cannot be guaranteed after the deadline. Exam schedules for off-campus exams will be emailed by Week 9 of the course. For more information, please visit [Final Exams](#).

<https://webadvisor.uoguelph.ca>

<http://opened.uoguelph.ca/student-resources/Open-Learning-Program-Final-Exam-Schedule>

<http://opened.uoguelph.ca/student-resources/final-exams>

Course Technologies and Technical Support

CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary [system requirements](#). Use the [browser check](#) tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

<http://spaces.uoguelph.ca/ed/system-requirements/>

<https://courselink.uoguelph.ca/d2l/systemCheck>

Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

- Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);
- Install software, security, and virus protection;
- Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
- Be comfortable uploading and downloading saved files;
- Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
- Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);
- Access, navigate, and search the Internet using a web browser (e.g., Firefox, Internet Explorer); and

- Perform online research using various search engines (e.g., Google) and library databases.

Course Technologies

Ares

The library's Ares Course Reserve system is a software solution that provides you with access to digital resources used in your course. The system also provides information on print resources placed at the physical reserve desk at the library. Accessibility and privacy policy statements do not exist for this software.

CourseLink

Distance Education courses are offered entirely online using CourseLink (powered by D2L's Brightspace), the University of Guelph's online learning management system (LMS). By using this service, you agree to comply with the [University of Guelph's Access and Privacy Guidelines](#). Please visit the D2L website to review the [Brightspace privacy statement](#) and [Brightspace Learning Environment web accessibility standards](#).

<http://www.uoguelph.ca/web/privacy/>

<https://www.d2l.com/legal/privacy/>

<https://www.d2l.com/accessibility/standards/>

Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

CourseLink Support

University of Guelph

Day Hall, Room 211

Email: courselink@uoguelph.ca

Tel: 519-824-4120 ext. 56939

Toll-Free (CAN/USA): 1-866-275-1478

Walk-In Hours (Eastern Time):

Monday thru Friday: 8:30 am–4:30 pm

Phone/Email Hours (Eastern Time):

Monday thru Friday: 8:30 am–8:30 pm

Saturday: 10:00 am–4:00 pm

Sunday: 12:00 pm–6:00 pm

Course Specific Standard Statements

Acceptable Use

The University of Guelph has an [Acceptable Use Policy](https://www.uoguelph.ca/ccs/infosec/aup), which you are expected to adhere to.

<https://www.uoguelph.ca/ccs/infosec/aup>

Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

- **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
- **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
- **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.
- **Skype:** If you have a complex question you would like to discuss with your instructor, you may book a Skype meeting. Skype meetings depend on the availability of you and the instructor, and are booked on a first come first served basis.

Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students;
- Using obscene or offensive language online;
- Copying or presenting someone else's work as your own;

- Adapting information from the Internet without using proper citations or references;
- Buying or selling term papers or assignments;
- Posting or selling course materials to course notes websites;
- Having someone else complete your quiz or completing a quiz for/with another student;
- Stating false claims about lost quiz answers or other assignment submissions;
- Threatening or harassing a student or instructor online;
- Discriminating against fellow students, instructors, and/or TAs;
- Using the course website to promote profit-driven products or services;
- Attempting to compromise the security or functionality of the learning management system; and
- Sharing your username and password.

Submission of Assignments to Dropbox

All assignments for this course should be submitted electronically via the online **Dropbox** tool. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommend you save your assignments to a cloud-based file storage (e.g., Google Docs), or send to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that **technical difficulty is not an excuse not to turn in your assignment on time**. Don't wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or [CourseLink Support](#).

<http://spaces.uoguelph.ca/ed/contact-us/>

Late Policy

If you choose to submit your individual assignments to the **Dropbox** tool late, the full allocated mark will be reduced by 5% per day after the deadline for the submission of

the assignment to a limit of six days at which time access to the **Dropbox** folder will be closed.

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

Obtaining Grades and Feedback

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online within 2 weeks of the submission deadline, if the assignment was submitted on time. Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into [WebAdvisor](https://webadvisor.uoguelph.ca) (using your U of G central ID). Open Learning program students should log in to the [OpenEd Student Portal](https://courses.opened.uoguelph.ca/portal/logon.do?method=load) to view their final grade (using the same username and password you have been using for your courses).

<https://webadvisor.uoguelph.ca>

<https://courses.opened.uoguelph.ca/portal/logon.do?method=load>

Rights and Responsibilities When Learning Online

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit [Rights and Responsibilities](http://opened.uoguelph.ca/student-resources/rights-and-responsibilities).

<http://opened.uoguelph.ca/student-resources/rights-and-responsibilities>

University Standard Statements

University of Guelph: Undergraduate Policies

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the [Undergraduate Calendar](#) for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the [Open Learning Program Calendar](#) for information about University of Guelph administrative policies, procedures and services.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/>

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

Email Communication

University of Guelph Degree Students

As per university regulations, all students are required to check their uoguelph.ca e-mail account regularly: e-mail is the official route of communication between the University and its students.

Open Learning Program Students

Check your email account (the account you provided upon registration) regularly for important communications, as this is the primary conduit by which the Open Learning and Educational Support will notify you of events, deadlines, announcements or any other official information.

When You Cannot Meet Course Requirements

When you find yourself unable to meet an in-course requirement due to illness or compassionate reasons, please advise your course instructor **in writing**, with your name, ID number and email contact.

University of Guelph Degree Students

Consult the [Undergraduate Calendar](#) for information on regulations and procedures for Academic Consideration.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#) for information on regulations and procedures for requesting Academic Consideration.

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

Drop Date

University of Guelph Degree Students

The last date to drop one-semester courses, without academic penalty, is indicated on the Schedule section of this course outline. [Review the Undergraduate Calendar for regulations and procedures for Dropping Courses.](#)

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar.](#)

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

Copies of Assignments

Keep paper and/or other reliable back-up copies of all assignments: you may be asked to resubmit work at any time.

Accessibility

The University of Guelph is committed to creating a barrier-free environment. Providing services for students is a shared responsibility among students, faculty and administrators. This relationship is based on respect of individual rights, the dignity of the individual and the University community's shared commitment to an open and supportive learning environment.

University of Guelph Degree Students

Students requiring service or accommodation, whether due to an identified, ongoing disability or a short-term disability should contact Accessibility Services as soon as possible.

For more information, contact Accessibility Services at 519-824-4120 ext. 56208, [email Accessibility Services](#) or visit the [Accessibility Services website.](#)

accessibility@uoguelph.ca

<https://wellness.uoguelph.ca/accessibility/>

Open Learning Program Students

If you are an Open Learning program student who requires academic accommodation, please [contact the Academic Assistant to the Director.](#) Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please [contact the Academic Assistant to the Director](#) at least two months

prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to “level the playing field” for students with disabilities.

jessica.martin@uoguelph.ca

Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The [Academic Misconduct Policy](#) is detailed in the Undergraduate Calendar.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

Copyright Notice

Content within this course is copyright protected. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course, or have been copied under an exception or limitation in Canadian Copyright law.

The fair dealing exemption in Canada's Copyright Act permits students to reproduce short excerpts from copyright-protected materials for purposes such as research, education, private study, criticism and review, with proper attribution. Any other copying, communicating, or distribution of any content provided in this course, except as permitted by law, may be an infringement of copyright if done without proper license or the consent of the copyright owner. Examples of infringing uses of copyrighted works would include uploading materials to a commercial third party web site, or making paper or electronic reproductions of all, or a substantial part, of works such as textbooks for commercial purposes.

Students who upload to CourseLink copyrighted materials such as book chapters, journal articles, or materials taken from the Internet, must ensure that they comply with Canadian Copyright law or with the terms of the University's electronic resource licenses.

For more information about students' rights and obligations with respect to copyrighted works, review [Fair Dealing Guidance for Students](#).

http://www.lib.uoguelph.ca/sites/default/files/fair_dealing_policy_0.pdf

Plagiarism Detection Software

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

Recording of Materials

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.