student resource handbook:

by fran grad students, for fran grad students
2020-2021 edition
We're here to support you now and always - whether we're on campus or off.

To contact a resource using their extension, first dial 519-824-4120 and then enter the 5 digit extension number.

**EMERGENCY & 24 HOUR RESOURCES**

**On Campus**
- Campus Police, Fire and Ambulance: Emergency Ext. 2000
- Non-emergency Ext. 52245
- Student Housing Services
  - LeNox Addington Residence: Ext. 58122
  - East Residence: Ext. 58124
- In Guelph
  - Sexual Assault Domestic Violence: 519-837-6440 Ext. 2726
  - Care and Treatment Centre: 24 hour – Ext. 2210
  - Here 24/7: 1-844-437-3247
- All Students
  - Good2Talk (Ontario residents): 1-866-925-5454
  - Crisis Text Line: Text UofG to 686868

**RESOURCES**

**Student Wellness**
- wellness.uoguelph.ca
  - Counselling Services: Ext. 53244
  - Health Clinic Services: Ext. 52131
  - Wellness Education & Promotion Centre: wellness.uoguelph.ca
  - Accessibility Services: Ext. 56208
  - Student Support Network (peer to peer support): ssn@uoguelph.ca
  - wellness.uoguelph.ca/ssn for hours of operation
  - Sexual Violence Support and Education Coordinator: svinfo@uoguelph.ca
  - Health & Performance Centre: Ext. 53039
  - Stress Management and High Performance Clinic, Kathy Sommers: www.selfregulationskills.ca

**Non-Academic Advisors**
- Indigenous, International and Cultural Diversity Advisors: students@uoguelph.ca

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**resources**

**TO ADD TO THIS LIST, PLEASE CONTACT YOUR FRAN PROGRAM REPS**
who are your program reps?

AHN MSc Program:
Aiyu Liu - aiyu@uoguelph.ca

AHN PhD Program:
Lisa Tang – lisa.tang@uoguelph.ca
& Sabrina Douglas - sdoug102@uoguelph.ca

CFT Program:
Michelle Iacobucci - miacobuc@uoguelph.ca
& Leslie Vesley - lvesely@uoguelph.ca

FRHD MSc Program:
Linnea Velikonja - velikonj@uoguelph.ca

FRHD PhD Program:
Jessica Furtado – jfurtado@uoguelph.ca
& Maggie Addison - maddis01@uoguelph.ca
graduate student supports

Each other!

- Check in with people in your program and/or your student representatives
  - MS Teams – FRAN Grad Students groups, program-specific groups
    [https://teams.microsoft.com/l/team/19%3a8aa9342c8af4feaa9a89d340bb52e64%40thread.tacv2/conversations?groupid=6e79af83-46b0-4fa9-a898-65c044c61baf&tenantId=be62a12b-2cad-49a1-a5fa-85f4f3156a7d](https://teams.microsoft.com/l/team/19%3a8aa9342c8af4feaa9a89d340bb52e64%40thread.tacv2/conversations?groupid=6e79af83-46b0-4fa9-a898-65c044c61baf&tenantId=be62a12b-2cad-49a1-a5fa-85f4f3156a7d)
  - Program/cohort virtual meet-ups - Winter 2021:
    - Virtual Hangouts: Thursdays (after research seminar), 1:30-2:30 p.m.; Open/facilitated discussions, TA support circle
    - Happy Hour: Every other Monday, 8:00-9:00 p.m.

FRAN Graduate Handbook [https://family.uoguelph.ca/graduate-resources](https://family.uoguelph.ca/graduate-resources)

Issues and concerns?

- Your advisor, committee, or other trusted faculty members
- Graduate Coordinator: Scott Maitland (and/or Shauna Porter)
- Interim FRAN Chair: John Beaton
student health services

• Location: Powell Building, 1st floor
• Contact: 519-824-4120 ext. 52131
student wellness supports

**U of G's Student Wellness:**

Access to physicians, nurses, counsellors, accessibility service advisors, sexual violence support staff, dietitians and more. In-person doctor appointments and same-day visits are available if needed. Visit [wellness.uoguelph.ca](http://wellness.uoguelph.ca) or call 519-824-4120, Ext. 52131, to book an appointment.

*Online, by phone or in-person*

Wellness Navigator assistance to help determine next steps, and the best supports to meet your needs. Visit [wellness.uoguelph.ca](http://wellness.uoguelph.ca) or call 519-824-4120, Ext. 52131.

*Online or by phone*

Physio, chiro, massage therapies and more from the [Health and Performance Centre](http://healthandperformance.uoguelph.ca).

*In-person*

Health and well-being events from the [Wellness Education and Promotion team](http://wellnesseducationpromotion.uoguelph.ca).

*Online*

Peer-to-peer supportive listening and resources from the [Student Support Network](http://studentsupportnetwork.uoguelph.ca).

*Online*

Visit [wellness.uoguelph.ca](http://wellness.uoguelph.ca) for a full list of supports and services.
accessing mental health supports

Guide: [https://guides.lib.uoguelph.ca/MentalHealthResources#:~:text=On%2Dcampus%20counselling%20services%20are,maximum%20of%20%24500%20per%20year.&text=If%20using%20a%20campus%20telephone%20use%20extension%2052000.](https://guides.lib.uoguelph.ca/MentalHealthResources#:~:text=On%2Dcampus%20counselling%20services%20are,maximum%20of%20%24500%20per%20year.&text=If%20using%20a%20campus%20telephone%20use%20extension%2052000.)

**Counselling Services:** Covered with tuition
- Monday-Friday; 8:15am - 4:15 p.m.; Call 519-824-4120 x 53244
- Individual and group therapy: Virtual
- Academic support
- Counselling resources

**Student Health Benefit Plan** covers 80% of the cost of treatment by a psychologist to a maximum of $500 per year.

**CUPE Benefits**
- Unit 1: $300 of mental health benefits (not covered 100%)
- Unit 2: $1000/year (until fund is out), includes mental health at 100% coverage

**Couple and Family Therapy Centre:** Sliding scale
- Contact Client Services Coordinator, Julia Biamonte, at cftc@uoguelph.ca or by phone at 519-824-4120 ext. 56335.
- Virtual sessions
- Privacy: Be aware of comfort and boundaries with seeking out CFT services; Wise to disclose department and program to find a good fit
crisis supports

STUDENT RESOURCES

The following services are available to students with no user fees and provide virtual support options:

Student Wellness Services:
*All located in the J.T. Powell Building, on the first floor. 8:30am – 4:30pm (check online for individual services and hours)

Health Services – x52131
  • Drop-In Clinic as well as booked appointments with doctors

Counselling Services – x53244
  • Drop-in Counselling Mon to Fri 12:30pm-3:30pm - Fall/Winter 2:00 – 3:30 (Summer)

Wellness Education & Promotion Centre – x53327
  • Email to discuss training options and to book a training: mentalhealth.training@uoguelph.ca

Student Support Network
  • Peer-to-peer support Fall/Winter 2020-21 hours to be announced – check website.

Accessibility Services – x56208
  • Students requiring academic accommodations because of a disability (temporary or permanent)

*Current information on Student Wellness Services’ hours and locations: wellness.uoguelph.ca

SEXUAL VIOLENCE RESOURCES

Sexual Violence Support Services on Campus (Non-Urgent) x53020, Mon. to Fri.: 8:30am – 4:30pm
svinfo@uoguelph.ca

Women In Crisis - 1-800-265-7233
24-Hour Crisis Support for Sexual or Domestic Violence. All genders welcome.

Guelph General Hospital Care and Treatment Centre for Sexual and Domestic Violence
153 Delhi Street, 519-837-6440 x2728 or call x2270 After Hours

Sexual Violence Support & Information wellness.uoguelph.ca/sexual-violence-support

STAFF RESOURCES

Employee & Family Assistance Program (EFAP)
The EFAP is available to eligible employees and their immediate family members in need of confidential, professional counselling for personal, family, relationship, and wellness issues.

Access at any time. 1-800-663-1142 or contact the Manager of Occupational Health and Wellness at x52133

OTHER RESOURCES

Mental Health Training
morethantheboundaries.ca

Feeling Better Now
feelingbetternow.com/uoguelph
cultural supports

**Cultural Diversity Office:**
Role: Support BIPOC students through "Advising and counselling through our Cultural Diversity Advisor; Semester and yearlong mentorship, engagement, and transition programs; Skill-building workshops and training; Community-building and social events"
[https://www.uoguelph.ca/studentexperience/cultural-diversity](https://www.uoguelph.ca/studentexperience/cultural-diversity)

**Indigenous Student Centre:**
Role: "The ISC engages a community of people from a variety of First Nations, Métis and Inuit cultures, backgrounds and world views. We strive to foster a diverse and holistic community based on Indigenous kinship models. Being immersed in an inclusive community helps us to feel connected to each other and something bigger than ourselves."
[https://www.uoguelph.ca/studentexperience/isc](https://www.uoguelph.ca/studentexperience/isc)

**Office of Diversity and Human Rights:**
Role: Foster an "inclusive community... human rights... accessibility... employment equity"
[https://www.uoguelph.ca/diversity-human-rights/](https://www.uoguelph.ca/diversity-human-rights/)
TA supports

Best advice:
- It's NOT that you're a "bad" TA/grader... TAships and grading are challenging!
- Keep track of your hours, be in touch with the course instructor when nearing end of hours
- Also keep track of hours spent on TA-related activities when there are concerns

Supports:
- Workshops through OpenEd: Graduate Student Teaching Community - *TA Scrapes and Band-Aids*
- FRAN TA (Virtual) Support Circle – once per month, Thursday 1:30-2:30

Issues:
- Discuss with instructor, other TAs, program rep
- Contact Grad Coordinator: Scott Maitland (and/or Shauna Porter), John Beaton may also be looped in
- Contact Union: CUPE 3913 - questions@cupe3913.on.ca / (519) 265-1994
resources for supporting undergrad students

**TAs:** Flag concerns to course instructor

**Instructors:** See attached resource, *Supporting Students in Distress*, which offers suggestions on how to engage students and take appropriate next steps

Further training in supporting students with mental health: [https://wellness.uoguelph.ca/mental-health-training-winter-2021](https://wellness.uoguelph.ca/mental-health-training-winter-2021) / [https://wellness.uoguelph.ca/mental-health-training](https://wellness.uoguelph.ca/mental-health-training)

Further training in responding to sexual violence: [https://wellness.uoguelph.ca/sexual-violence-support-centre/trainings](https://wellness.uoguelph.ca/sexual-violence-support-centre/trainings)
The Library is the main hub for academic supports on campus. The best way to find all of the content/support that we offer is through the main website: https://www.lib.uoguelph.ca/

**Learning Services:**

Learning services offers support to students and staff on time management, goal-setting, perfectionism and procrastination, presentations and oral communication, posters, reading and note-taking, studying and test-taking, and all thing learning related.

They offer one-to-one confidential appointments for students (1st year undergrad through to PhD and post-doc) and staff bookable here: https://www.lib.uoguelph.ca/writing-studying/studying-resources-workshops

On that webpage, students can also find helpful resources and workshops.

**Writing Services:**

Writing Services offers support to students in all aspects of their writing, from clarity and cohesion, to grammar and sentence structure. They do NOT edit papers, rather work with students on how to improve their own skills.

They offer one-to-one confidential appointments for students (1st year undergrad through to PhD and post-doc) and staff bookable here: https://www.lib.uoguelph.ca/writing-studying/writing-resources-workshops

On that webpage, students can also find helpful resources and workshops.

*Note: Both Learning Services and Writing Services have ‘Peer Helpers’: Peer Helpers are undergrad students who are hired, trained, and supervised by staff. They also offer appointments to students (the same as staff do) but offer a much more related experience.*

Thanks to Victoria Fritz, RSW, MSc, FRHD PhD Candidate, UoG Learning Specialist for putting together this summary!
student resources at the library (cont'd):

**English as an Additional Language (EAL) Support:**

The Library offers support to students who have English as an additional language through one-on-one confidential consultations as well as workshops and resources.

You can find more information about EAL supports for students (and book appointments) here: [https://www.lib.uoguelph.ca/writing-studying/english-language-support](https://www.lib.uoguelph.ca/writing-studying/english-language-support)

**Research Support:**

The Library has many wonderful Librarians and Library Associates who are able to support students in their research: from finding sources, figuring out what peer-reviewed means, searching databases, etc. They offer one-to-one confidential consultations for students and staff, bookable here: [https://www.lib.uoguelph.ca/writing-studying/research-assistance](https://www.lib.uoguelph.ca/writing-studying/research-assistance)

**Data Support:**

The Library has phenomenal staff to help support students, staff, and faculty with data and data analysis. They offer support in finding data, managing data, using different software for analysis, and data visualization. They offer workshops and one-to-one confidential consultations.

You can find more on support with data and some resources here: [https://www.lib.uoguelph.ca/working-data/data-analysis](https://www.lib.uoguelph.ca/working-data/data-analysis) (under the “working with data” tab on the home page of the Library).

Thanks to Victoria Fritz, RSW, MSc, FRHD PhD Candidate, UoG Learning Specialist for putting together this summary!
student resources at the library (cont'd):

**Library Guides:**

Library Guides (or Lib Guides) are short how-to guides that provide information on a wide-variety of content and skills related to the academic journey. The guides are all created and maintained by staff members and Librarians. Lib Guides exist for all undergrad courses (and include things like which databases are most helpful and other tips for success). There are also topic guides on a huge variety of things, like citations and studying and copyright. LibGuides are searchable! They can all be found here: [https://guides.lib.uoguelph.ca/](https://guides.lib.uoguelph.ca/)

**Digital Learning Commons:**

The Digital Learning Commons is an online hub of resources for students. There is a huge variety of resources for students, on all types of content (and links to some of our other content like LibGuides). All of the content is free for students to access and to use. It is also searchable, so students can find what they are looking for. You can find the Digital Learning Commons here: [https://learningcommons.lib.uoguelph.ca/](https://learningcommons.lib.uoguelph.ca/)

Thanks to Victoria Fritz, RSW, MSc, FRHD PhD Candidate, UoG Learning Specialist for putting together this summary!
UoG grad student peer supports

**Student Support Network**: A campus drop-in and support line that provides confidential support, information, and referrals to students by trained volunteers.

- **Location**: Raithby House
- **Contact**: 519-824-4120 ext. 55002 or visit: [http://www.uoguelph.ca/counselling/student-support-network](http://www.uoguelph.ca/counselling/student-support-network)
graduate student teaching community

"Our programming is designed for graduate students who are interested in teaching and learning and who are looking to further develop and improve their teaching practice. Through all of our graduate programming, there are many opportunities to learn new skills and techniques, gather and share knowledge, and network with like-minded individuals. This programming is lead by the Office of Teaching and Learning’s Graduate Programming Team, which is made up of an Educational Developer, a Senior Graduate Educational Developer and three Graduate Educational Developers.

We offer a wide range of programming. Our two major programming efforts are the University Teaching Foundations (Foundations) program and our annual Graduate Student University Teaching Day(s) (GSUTD). Foundations is a free teaching development program for graduate students at the University of Guelph. The completion of the Foundations programs includes workshops, Scholarship of Teaching and Learning journal clubs, networking events, and reflective writing." [https://otl.uoguelph.ca/graduate-student-programming-programming-overview](https://otl.uoguelph.ca/graduate-student-programming-programming-overview)
<table>
<thead>
<tr>
<th>Event</th>
<th>Day and Time</th>
<th>Registration Link</th>
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</thead>
<tbody>
<tr>
<td>Active Learning (ACTL)</td>
<td>Thursday Jan 14, 10am-12pm</td>
<td><a href="https://foundations_activelearning_w21.eventbrite.ca">https://foundations_activelearning_w21.eventbrite.ca</a></td>
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<td>SoTL Journal Club #19 (TLJC)</td>
<td>Tuesday Jan 19, 12pm-1pm</td>
<td><a href="https://sotljournalclub19.eventbrite.ca">https://sotljournalclub19.eventbrite.ca</a></td>
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<td>Lesson Planning</td>
<td>Thursday Jan 21, 1pm-3pm</td>
<td><a href="https://foundations_lessonplanning_w21.eventbrite.ca">https://foundations_lessonplanning_w21.eventbrite.ca</a></td>
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<tr>
<td>Effective Grading Practices (GRFD)</td>
<td>Wednesday Jan 27, 10am-12pm</td>
<td><a href="https://foundations_lessonplanning_w21.eventbrite.ca">https://foundations_lessonplanning_w21.eventbrite.ca</a></td>
</tr>
<tr>
<td>TA Scrapes &amp; Band-Aids (NETW)</td>
<td>Tuesday Feb 2, 12pm-1pm</td>
<td><a href="https://ta_scrapesandbandaids_w21.eventbrite.ca">https://ta_scrapesandbandaids_w21.eventbrite.ca</a></td>
</tr>
<tr>
<td>Written Feedback on Written Assignments (GRFD)</td>
<td>Thursday Feb 4, 9am-11am</td>
<td><a href="https://foundations_writtenfeedback_w21.eventbrite.ca">https://foundations_writtenfeedback_w21.eventbrite.ca</a></td>
</tr>
<tr>
<td>Teaching Philosophy Statements (RTCR)</td>
<td>Tuesday Feb 9, 1pm-3pm</td>
<td><a href="https://foundations">https://foundations</a> PHILOSOPHYSTATEMENTS_w21.eventbrite.ca</td>
</tr>
<tr>
<td>Leading and Facilitating Discussions (ACTL)</td>
<td>Wednesday Feb 24, 1pm-3pm</td>
<td><a href="https://foundations_discussions_w21.eventbrite.ca">https://foundations_discussions_w21.eventbrite.ca</a></td>
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<td>SoTL Journal Club #20 (TLJC)</td>
<td>Thurs Feb 25, 12pm-1pm</td>
<td><a href="https://sotljournalclub20.eventbrite.ca">https://sotljournalclub20.eventbrite.ca</a></td>
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<tr>
<td>Managing Inclusive and Diverse Learning Spaces (ACTL)</td>
<td>Week of March 2nd-4th</td>
<td>to be determined</td>
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<tr>
<td>Seminar Series (NETW)</td>
<td>Week of March 9th-11th</td>
<td>to be determined</td>
</tr>
<tr>
<td>Teaching Dossiers (RTCR)</td>
<td>Tuesday March 16, 1pm-3pm</td>
<td><a href="https://foundations_teachingdossiers_w21.eventbrite.ca">https://foundations_teachingdossiers_w21.eventbrite.ca</a></td>
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<tr>
<td>SoTL Journal Club #21 (TLJC)</td>
<td>Wednesday March 24, 12pm-1pm</td>
<td><a href="https://sotljournalclub21.eventbrite.ca">https://sotljournalclub21.eventbrite.ca</a></td>
</tr>
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</table>
writing supports

Dissertation Bootcamp – For Masters and PhD students: This intensive one-week (Monday to Friday, 8:45am-4:00pm) program is designed to help graduate students accomplish their thesis writing goals and accelerate their time to completion.

• DBC is offered once every semester and accommodates 16-24 students per program.

• This program accepts applications from graduate students who:
  ◦ Have finished their coursework
  ◦ Have had their Thesis Proposal accepted
  ◦ Need focused time and space for writing

https://www.lib.uoguelph.ca/workshops-events/dbc