

FRAN GRADUATE STUDENT ORIENTATION

Wednesday, September 6th, 2017

9:45am

UNIVERSITY
of GUELPH

COLLEGE *of* SOCIAL AND
APPLIED HUMAN SCIENCES

DEPARTMENT OF FAMILY RELATIONS
AND APPLIED NUTRITION

WELCOME!

UNIVERSITY
of GUELPH

Who are you?

Where did you earn your last degree?

DEPARTMENTAL INTRODUCTIONS

Your FRAN Graduate Office:

- Scott B. Maitland – Graduate Coordinator
 - Advocates on behalf of students and mediates in the event of concerns or disputes
 - Ensures procedures are being followed
- Shauna Porter – Graduate Program Assistant
 - First point of contact for anything grad related including forms, scholarships, information and advice on general administrative issues
- Ruth Lesins – Academic Administrative Assistant
 - First point of contact for anything GTA related, Graduate Course Waiver Requests and general assistance when Shauna is unavailable.

We work as a team to ensure that your graduate experience is a successful one!

DEPARTMENTAL INTRODUCTIONS

- Clare MacMartin – Department Chair
 - Responsible for the overall conduct of the graduate program
 - Manages all hiring (including GTA, GRA and GSA positions)
 - Assists in matters that cannot be resolved by others in the department

- Cathy Walsh – Administrative Assistant
 - Supports human resource functions including payroll
 - Responsible for submission of final grades

- Marita Liebrecht
 - Responsible for keys, mailboxes, equipment reservations, photocopying and course evaluations

DEPARTMENT STAFF

- Alexia Prescod – MAN Coordinator
- John Beaton – Couple and Family Therapy Centre Director
- Kevin Van Der Zwet Stafford – Director of Clinical Training
- Amanda Buda – Client Services Coordinator
- Heather Bogart – Computing Support Technician
- Linda Zehr – BASc Program Counsellor
- Lina Fracasso - BASc Program Secretary

GRADUATE STUDIES COMMITTEE

Consists of graduate faculty and graduate student representatives and oversees:

- General graduate issues, policy creation and implementation
- Graduate admissions
- Graduate awards and scholarships
- Promoting the department's graduate program

GET INVOLVED!

- Department Social Functions
- Department-wide events
- Graduate Student Reps
- Grad student events
- Student Senate
- Graduate Students' Association –
<http://www.uoguelph.ca/gsa>

FRAN GRADUATE WEBSITE

<http://www.uoguelph.ca/family/graduate-programs-fran>

- Helpful links
- FRAN Graduate Handbook (with links)
- Graduate Forms
- Schedules of Major Events
- Graduate Student Funding
- FRAN Graduate Course Offerings

THE COLLEGE LEVEL

College of Social and Applied Human Sciences (CSAHS)

- Gwen Chapman, College Dean
- Byron Sheldrick, Associate Dean Academic
- Belinda Leach, Associate Dean Research

- CSAHS has nearly 5000 undergraduate and more than 300 graduate students and 200 faculty and staff

UNDERSTANDING THE HIERARCHY

- **University Level**
 - Office of Graduate & Postdoctoral Studies
 - Student Financial Services
 - Awards
 - Registration and course selection
 - GTA/GSA – CUPE 3913 Unit 1
 - Library information
- **College Level**
 - Funding
- **Department Level**
 - People
 - Operations
 - Activities (social, academic)
- **Program Level**

THE STUDENT/ADVISOR RELATIONSHIP

- What do you think are fundamental components of good interpersonal relationships that apply to the advisor/advisee relationship?
- What do you see as your responsibilities?
- What do you see as your advisor's responsibilities?

THE STUDENT/ADVISOR RELATIONSHIP

Advisor Responsibilities

- Facilitate growth and development
- Guide student in developing plan of study
- Assist in development of research program
- Be reasonably accessible
- Provide feedback (2 weeks)
- Advise re: acceptability of thesis draft
- Assist with tracking deadlines
- Give notice about absences
- Help find resources
- Chair advisory committee
- Refer to Policy on [Responsibilities on Advisors, Advisory Committees and Graduate Students](#)

THE STUDENT/ADVISOR RELATIONSHIP

Student Responsibilities

- Commit to intellectual growth
- Learn about and follow deadlines/regulations
- Select thesis of appropriate scope with accessible resources
- Complete thesis/research project
- Be aware of advisor's other commitments and 2 week rule
- Consider and respond to feedback
- Meet and communicate regularly
- Communicate about issues
- Be aware that your progress is evaluated every semester

STUDENT/ADVISOR RELATIONSHIP TIPS

- Take initiative
- Spend time to get to know each other (and each other's work)
- Recognize **strengths** in each other's personalities and styles
- Share common goals (and timelines)!
- Negotiate the division of labour
- Communicate regularly (and set meeting dates/times)
- Be organized and take notes
- Celebrate success
- Know when to ask for help

FUNDING

- There are various awards that become available throughout the course of the year. When the Department becomes aware of these awards we will forward them on to students. Please apply if you think you are eligible!
- Graduate Settlement – at the beginning of each semester you can complete Graduate Settlement to pay your tuition via payroll and/or awards/scholarships

EXTERNAL SCHOLARSHIPS AND AWARDS

FALL 2017 SCHOLARSHIP PRESENTATIONS

These presentations are done by the Office of Graduate & Postdoctoral Studies. Please visit

<https://www.uoguelph.ca/graduatestudies/current/funding/tools>

for more information.

**Natural Sciences and Humanities Research Council
(NSERC) Doctoral, Masters and Post-Doctoral**

Friday, September 15, 2017 from 9:00-11:00am

SSHRC Doctoral and Trudeau Foundation Doctoral

Monday, September 18, 2017 from 1:30-3:00pm

CIHR/NSERC/SSHRC CGS-Master's

Tuesday, September 19, 2017 from 9:00-10:30am

FRAN COMMUNITY BUILDING

In addition to our academic work in the department, we invite you to participate in social events planned throughout the year. Some of our departmental events include:

- Departmental Social - Thursday, September 6th at 3:00pm at the Grad Lounge (5th Floor UC)
- FRANFAIR – Thursday, September 28th at 2:30pm
- Holiday Cookie Exchange – Thursday, November 30th at 1:30
- Holiday Potluck and Re-Gift Exchange – Thursday, December 7th at noon